



# MEMORANDUM

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**To:** Mayor and Members of the City Council

**From:** Ralph Clark, Interim City Manager  
Dwan Bell, Public Utilities Director

**Date:** January 7, 2022

**Subj:** Presentation / Discussion - WithersRavenel

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***BACKGROUND:***

In early August of 2021, the City employed WithersRavenel to provide Preliminary Engineering Reports (PER) to identify the best way to improve the City's collection system capacity along with serving future growth with gravity sewer as part of the City's long-term Capital Improvement Plan (CIP), and Timmons Group to provide a detailed analysis of the City's current 4.5 million gallons per day (MGD) Wastewater Treatment Plant capacity serving approximately 6,350 residential properties and 950 commercial properties.

***ANALYSIS:***

After extensive data collection, site visits, and regulatory meetings; WithersRavenel will present their analysis during the January 10, 2022 Council meeting. Timmons Group will appear during the the January 24<sup>th</sup>, 2022 City Council Work Session. Thereafter, staff will provide engineer's recommendations regarding best solution, modification, or expansion to best fit the City's collection and treatment system capacities to sustain services while simultaneously preparing to onboard new customers.

***STAFF RECOMMENDATION:***

For background only.