



CITY OF  
**ELIZABETH CITY**  
HARBOR OF HOSPITALITY *North Carolina*

**TO:** Mayor and Members of the City Council  
**FROM:** City of Elizabeth City  
**REF:** Elizabeth City's Weekly FYI ~ December 4, 2020  
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***ADMINISTRATION:***

Today, the North Carolina Rural Center announced the appointment of four new members to their Board of Directors. Our very own Assistant City Manager Angela Judge is among those appointed to serve a multiyear term starting January 2021. The Center's mission is to develop, promote, and implement sound economic strategies to improve the quality of life of rural North Carolinians. The Center serves the state's 80 rural counties, with a special focus on individuals with low to moderate incomes and communities with limited resources. The organization may be familiar to many because of the numerous grant funds the Center either facilitated with the Golden Leaf Foundation or directly awarded to the City for infrastructure projects. The Center has also invested resources in training our organization's talent through their Rural Economic Development Institute (REDI) and the Homegrown Leaders programs. When asked about her new appointment, ACM Judge stated, "Rural communities have for a long time been underrepresented across our country and across the state. However, I am grateful to expand my level of service to rural communities like Elizabeth City and Pasquotank County, especially working on the Center's missions of advocacy, research and leadership development." The Albemarle region has held a steady representation with the Center in past years, River City Community Development Corporation Executive Director Lenora Jarvis-Mackey serving the board for several years. Mrs. Judge is looking forward to joining the Center's representation and safeguarding resources for our region.  
<https://www.ncruralcenter.org/>

***FINANCE DEPARTMENT / GRANTS DIVISION:***

The City of Elizabeth City and the Albemarle Area United Way will soon launch a major new program to help low-income City and County residents through the economic challenges of COVID-19. On Friday, the NC Department of Commerce,

Rural Economic Development Division (REDD), announced the City has won \$765,000 to start the Coronavirus Care Collaborative (CVCC) Program. REDD is providing these funds through the Community Development Block Grant-Coronavirus Program, which was made possible by the federal CARES Act. The CVCC, which will be modeled after the AAUW's highly successful Community Care Collaborative, will provide short-term, emergency rent/mortgage and utility assistance to qualifying low-income households who face the risk of eviction or utility disconnection due to COVID-19. This is a major victory for our most vulnerable residents, and we look forward to announcing more details in the coming weeks! The City and the AAUW must coordinate with state officials and take several essential administrative steps before the CVCC may formally launch. We will broadly publicize when applications are being accepted. In the meantime, we recommend interested households review and organize documentation that may show their eligibility. CVCC recipients must provide documentation of qualifying low-moderate income, proof of need for assistance (such as disconnection or eviction notices), and evidence of COVID-19-related hardship. More details on acceptable documentation will be forthcoming. In no circumstances will the CVCC make payments directly to applicants. Instead, utility providers or landlords will be paid on their behalf to prevent disconnection or eviction. We realize many citizens may urgently need help from the CVCC Program; however, we must please ask for your patience. We cannot accept CVCC applications just yet.

***PLANNING:***

The Historic Preservation Commission will be holding its regularly scheduled meeting on December 9<sup>th</sup> at 4:30 p.m. in Council Chambers. Due to the concerns with COVID-19 and with keeping in the standards of the North Carolina Open Meetings Act, the Council Chambers will be limited to 10 people at one time. Staff will provide an overflow room where public attendees and witnesses can view the meeting remotely.

On November 16<sup>th</sup>, our new planner, Karan Patel, started with our Community Development. Karan is originally from India and moved to the United States in 2016 to pursue a Masters in urban planning from Texas A & M University. Karan received a Bachelor's Degree in India in architecture and practiced as an associate architect while in India. Karan comes to us from the City of Norfolk. As a Planner with the City of Norfolk, Karan worked on short-range planning projects, along with projects involving rezonings in historic neighborhoods. Karan is driven by the passion to create connection between people and places and is very excited to join our team.

## ***PUBLIC WORKS:***

This past week, contractors for the City began work on the Rivershore Road sewer line replacement. Currently, Envirotech Unlimited is in the process of removing the asphalt and dewatering the area to prepare for excavation (as shown in the picture above). Once all preliminary work is complete, they will begin the removal and installation of new city sewer lines. The project in this area is expected to continue through February of 2021. This project is one small piece of our larger Capital Improvement Project that incorporates the replacement and improvement of water and sewer lines throughout various locations in the City. The overall Water and Sewer Line CIP Project is expected to be complete by June of 2021 dependent on weather and project developments.



Last month, we successfully installed a bike rack at Public Utilities. Many of our staff members bike to work. And we see dozens of people riding through the City each day. We are proud to now offer this dedicated space for staff and community members to safely park their bikes when at our building.



Starting December 7th, contractors for the City will conduct field reconnaissance and a field survey to design two stormwater projects. AECOM and their sub-consultant ESP Associates will conduct the field work. Their field work will likely conclude on December 18th, 2020. These projects are based on findings from the 2019 Tiber Creek Stormwater Master Plan. The image below shows the specific project area. To learn more information, go to <https://tinyurl.com/FieldWorkNoticeDec2020>. On December 1st, City staff placed door hangers at impacted properties with the same message.

