



MEMORANDUM

To: Mayor and Members of City Council

From: Montre' Freeman, City Manager
Chief Carver, Fire Chief

Date: January 5, 2024

Subj: Consideration - Approval to Sell 19 Surplus Radios

BACKGROUND:

In 2022, the Elizabeth City Fire Department replaced 36 of its portable radios with Motorola brand radios. The radios we were using would not stand up to the daily usage required in an all career fire department and several had stopped working.

ANALYSIS:

Staff was approached by Bethel Volunteer Fire Department in Perquimans County about purchasing the radios we no longer use. We currently have 19 portable radios that we have deemed surplus. Several of the radios do not work but have parts that can be used for repairs to other radios. Bethel has agreed to purchase the 19 radios, chargers and associated parts for \$2,500. They currently use the same brand of radio and it will compliment their inventory and suit their needs as a volunteer department. The Fire Department would request that the funds from this sale be used for the purchase of equipment for our new fire engine.

STAFF RECOMMENDATION:

By motion, approve the sale of 19 portable radios and associated parts for \$2,500 to Bethel Volunteer Fire Department and apply proceeds of the sale to the purchase of equipment for the ECFD's new fire truck.

ECFD Radio Information

	A	B	C	D
	Portable Radios			
	Alias	Serial Number	Model Number	Viper ID Number
	BattCF2P	513011704630016	2425AAEA94E48	1390326
	Eng1CPP	513011704430144	2425AAEA94E48	1390329
	Eng1DrP	513011704430131	2425AAEA94E48	1390330
	Eng1AP	513011704430145	2425AAEA94E48	1390331
	Eng2CPP	513011704430108	2425AAEA94E48	1390333
	Eng2DrP	513011704430138	2425AAEA94E48	1390334
	Eng2AP	513011704430132	2425AAEA94E48	1390335
	Lad1CPP	513011704430136	2425AAEA94E48	1390337
	Lad1DrP	513011704430118	2425AAEA94E48	1390338
	Lad1AP	513011704430002	2425AAEA94E48	1390339
	Eng31Drp	513011704430003	2425AAEA94E48	1390342
	Eng31BP	513011704430008	2425AAEA94E48	1390344
	Eng32CPP	513011704430120	2425AAEA94E48	1390345
	Eng32DrP	513011704430141	2425AAEA94E48	1390346
	Eng32AP	513011704430139	2425AAEA94E48	1390347
	Eng32BP	513011704430129	2425AAEA94E48	1390348
	Tan2DrP	513011704430121	2425AAEA94E48	1390350
			2425AAEA94E48	1390345
	C2OP	513011704630032	2425AAEA94E48	1390352
	ST2SPP	513011704430102	2425AAEA94E48	1390357
	Sq1BP	513011704430113	2425AAEA94E48	1390360

CITY OF ELIZABETH CITY
SURPLUS PROPERTY REPORT

DESCRIPTION OF ITEM VP900 Portable Radios EF Johnson (19)

CITY ASSET NUMBER _____ SERIAL NUMBER see attached
CURRENT CONDITION Fair

ESTIMATED CURRENT VALUE \$2500 DEPARTMENT Fire

CURRENT LOCATION _____ DATE 12-28-2023
Choc (DEPARTMENT HEAD)
Hate Zena 1-3-24 (CITY MANAGER) DATE _____

Departments are to complete the above for all items declared surplus. Custody and accountability are to remain with the department until further notification. Submit this form to Purchasing Agent.

Property will be disposed of as mandated by law on page 13 of the Purchasing Manual.

TO BE COMPLETED BY PURCHASING AGENT

TRANSFERRED TO _____ DATE _____

SOLD TO _____
(NAME AND ADDRESS)

SALES PRICE \$ _____ SURPLUS # _____ DATE _____

DESTROYED BY _____ DATE _____

FINANCE USE ONLY
JOURNAL ENTRY NUMBER _____

ACCOUNT NUMBER	DEBIT	CREDIT	DESCRIPTION

PREPARED _____	APPROVED _____	KEYED _____	EDITED _____	UPDATED _____
DATE _____	DATE _____	DATE _____	DATE _____	DATE _____