



**City of Elizabeth City
Parade/Walk Permit**

This permit must be completed fully and filed with the City Manager not less than fifteen (15) days nor more than ninety (90) days prior to the date on which the proposed parade/walk is to take place. By signature below, the parade/walk organizers acknowledge responsibility for ensuring that the parade/walk route is clean of any debris/waste deposited by parade/walk participants. Horses participating in the parade must use horse diapers, designed, affixed and maintained to prevent excrement from being deposited on the street surface.

1. Parade/Walk Date: _____

2. Name, address and phone number of contact person/chairman:

3. Organization being represented:

4. Route to be traveled: *(You may attach a sketch)*

5. Approximate number of persons participating:

6. Describe the type of animals and/or vehicles, if any, which will be involved in the parade/walk:

7. Location of assembly area: _____

a. Starting area: _____

b. Time assembly will begin: _____

c. Finish area: _____

8. Hours the event will start and finish: _____

Submitted By (Date)

Office Use Only:
PC to Police Dept. _____
PC to Fire Dept. _____
PC to Public Works _____

Approved _____ Not Approved _____

City Manager (Date)