



MEMORANDUM

To: Mayor and Members of the City Council

From: Reginald Goodson, Interim City Manager
Chris Carver, Fire Chief
Anna Spence, Interim Human Resources Director
Jon Hawley, Grants Administrator

Date: November 22, 2024

Re: Consideration - Request to apply for NCLM Safety Grant

BACKGROUND:

The City of Elizabeth City is a member of the NC League of Municipalities and participates in its insurance pools for workers' compensation and property and liability. This makes the City eligible for the League's Risk Management Services (RMS) Safety Grant Program, which pays for equipment and services to improve workplace safety and avoid claims. For Elizabeth City, this program could pay for half of eligible purchases, up to a cap of \$5,000.

Based on the grant criteria and our current needs, City staff request to submit an application to benefit the Elizabeth City Fire Department.

ANALYSIS:

The ECFD is proposing to apply the grant funds towards purchasing new firefighting gloves and hoods. These are routine but essential needs for our firefighters. To say the least, firefighting equipment faces intensive use in extreme conditions, and wears out quickly. Growing call volume is also causing equipment to wear out faster.

A vendor quote is included. The total cost, excluding tax, is approximately \$4,800. As noted above, the RMS Safety Grant Program would only cover half of this cost. The ECFD is prepared to cover its \$2,400 match out of available funds for uniforms and equipment; in effect, this grant could "buy down" the cost of purchases that were already budgeted.

STAFF RECOMMENDATION:

By motion: Authorize City staff to apply for the RMS Safety Grant Program for firefighting equipment as proposed herein, and authorize the necessary match through available funds within the Fire Department's budget.



2520 N WESLEYAN BLVD
ROCKY MOUNT, NC 27804

Quotation

Date	Quote #
11/18/2024	24-4568

Elizabeth City Fire Dept
305 East Main St
Elizabeth City, NC 27909

Phone #	252-972-3473
Fax #	252-972-6846

P.O. No.	Project	Rep	SO #
		RCR	

Qty	Item	Description	Each	Total
20	INO-INNOTEXG...	INNOTEX GRAY 25 3-LAYER PARTICULATE BLOCKING HOOD - (TTP 29.7/THL 380)	111.00	2,220.00
2	VSW-MK1-7877-S	7877 GAUNTLET STYLE STRUCTURAL FIREFIGHTING GLOVE - SMALL	85.50	171.00
4	VSW-MK1-7877...	7877 GAUNLET STYLE FIREFIGHTING GLOVE - MEDIUM	85.50	342.00
4	VSW-MK1-7877...	7877 GAUNTLET STYLE FIREFIGHTING GLOVE - XXL	85.50	342.00
10	VSW-MK1-7877-L	7877 GAUNLET STYLE STRUCTURAL FIREFIGHTING GLOVE-LARGE	85.50	855.00
10	VSW-MK1-7877...	7877 GAUNTLET STYLE FIREFIGHTING GLOVE - XL	85.50	855.00

Shipping not included unless stated. Quotes can not be honored if manufacturer implements a price increase effective prior to order date. Credit cards will be assessed a 3.5% fee. All returns are subject to a restocking fee.

Subtotal	\$4,785.00
Sales Tax (7.0%)	\$334.95
Total	\$5,119.95