

**City Council Regular Session
Incumbent Meeting
December 11, 2023**

The City Council of the City of Elizabeth City met in regular session on Monday, December 11, 2023 in Mid-Atlantic Christian University's Blanton Center, located at 715 North Poindexter Street, Elizabeth City, NC. This meeting was the final meeting for the incumbent members of the City Council following the October 2023 municipal election.

MEMBERS PRESENT: Mayor Kirk Rivers
Mayor Pro Tem Kem Spence
Councilman Johnson Biggs
Councilman Joseph Peel
Councilman Javis Gibbs
Councilwoman Rose Whitehurst
Councilwoman Katherine Felton
Councilwoman Barbara Baxter
Councilman Johnnie Walton

MEMBERS ABSENT: None

OTHERS PRESENT: City Manager Montre' Freeman
City Attorney Bill Morgan
Electric Superintendent Donnell White
Chief of Police J. Phillip Webster
Chief of Staff Monica Cole
Human Resources Director Montique McClary
Fire Chief Chris Carver
ECDI Director Debbie Malenfant
Finance Director Alicia Steward
Assistant Finance Director Brian Lewis
Public Utilities Director Dwan Bell
Parks and Recreation Director Sean Clark
Grants Management Specialist Jon Hawley
IT Director Matthew Simpson
IT Systems Analyst Pedro Holley II
City Clerk April Onley
Executive Admin / Deputy Clerk Samantha Evans

The City Council's incumbent meeting was called to order by Mayor Rivers at 7:00 p.m. MACU President John Maurice provided the invocation. The Elizabeth City Fire Department's Color Guard led the Presentation of Colors, after which everyone joined for the Pledge of Allegiance.

1. Agenda Adjustments and Approval:

Mayor Rivers welcome everyone to the Council's December meeting, and thanked MACU for allowing them to hold it in their facility. He asked the Council's pleasure on the presented agenda.

Motion was made by Mayor Pro Tem Kem Spence, seconded by Councilman Javis Gibbs to approve the agenda as presented. Those voting in favor of the motion were: Biggs, Peel, Gibbs, Whitehurst, Spence, Felton, Baxter and Walton. Against: None. Motion carried.

2. Comments from the Public:

There were no comments from the public.

3. Approval of Minutes:

a. Consideration – Approve November 27, 2023 Work Session Minutes;

Motion was made by Mayor Pro Tem Kem Spence, seconded by Councilman Jarvis Gibbs to approve the minutes with any necessary corrections. Those voting in favor of the motion were: Biggs, Peel, Gibbs, Whitehurst, Spence, Felton, Baxter and Walton. Against: None. Motion carried.

b. Consideration – Approve November 27, 2023 Regular Session Minutes;

Motion was made by Mayor Pro Tem Kem Spence, seconded by Councilman Jarvis Gibbs to approve the minutes with any necessary corrections. Those voting in favor of the motion were: Biggs, Peel, Gibbs, Whitehurst, Spence, Felton, Baxter and Walton. Against: None. Motion carried.

4. Remarks by Retiring Councilor:

a. Councilwoman Barbara Baxter

Mayor Rivers asked Councilwoman Baxter if she had anything she would like to say to those present. Councilwoman Baxter thanked everyone for supporting her. She said it was a great honor to represent everyone.

Mayor Rivers thanked Councilwoman Baxter for her comments and noted that she would be receiving some tokens of their appreciation during the organizational meeting.

5. Adjournment:

Having no further business to be discussed, Mayor Rivers adjourned the meeting at 7:06 p.m.

E. Kirk Rivers
Mayor

April Onley, NCCMC
City Clerk

