



CITY OF
ELIZABETH CITY
HARBOR OF HOSPITALITY *North Carolina*

TO: Mayor and Members of the City Council
FROM: City of Elizabeth City
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Fire Department:


The Elizabeth City Fire Department has seen another busy year. Last week, we surpassed the number of calls we responded to in the previous year. The year 2021 was a record year for us as we responded to 1,417 calls. As of December 28th, we have already responded to 1,515 calls, which is an increase of nearly 7%. During the Christmas cold snap, we responded to 33 calls over a four-day period. Thankfully, no fires were reported. Looking ahead, we anticipate another busy year for 2023. We want to remind everyone to make sure your smoke detector is in working condition and to use caution with portable heaters for the remainder of the winter. We also want to thank the community for all their support this year and extend warm wishes to everyone for a safe and Happy New Year!

Put a **FREEZE** on Winter Fires

Did you know? **As you stay cozy and warm this winter, stay fire smart!**

DEC JAN FEB
Half of all home heating fires occur in December, January and February.


Plug only **1 heat-producing appliance** (like a space heater) into an electrical outlet at a time.


Keep anything that can burn **at least 3 feet** from any heat source.

U.S. Fire Administration | Fire is Everyone's Fight | NFPA

Parks and Recreation Department:

With 2023 right around the corner, Parks and Recreation has been hard at work preparing for the wonderful year ahead. There are so many active adults in the area that we are broadening our horizons (and our offerings!) in 2023! Parks and Recreation will be offering flag football this spring for youth and adults. In 2022, we introduced youth flag football and it was a hit, so now we're inviting adults to join in the fun!

- Registration opens January 2nd for Spring Sports.

We are looking forward to a fun-filled year. Some events already on the horizon include the Spring Eggstravaganza, Mother & Son Dance, Daddy & Daughter Dance, not to mention plenty of opportunities for Food, Fun, Fireworks and so much more!

Keep an eye on our Facebook and Websites for updates.

We wish everyone a happy, healthy and safe new year!

Police Department:

The men and women of the Elizabeth City Police Department served our citizens faithfully through some severe cold weather and frigid temperatures over the Christmas holiday weekend. During this time, our officers assisted the Salvation Army with getting 13 individuals/families somewhere warm and safe during the extreme weather conditions. This effort was in addition to keeping on top of the other calls for service within the City limits. Interim Chief Webster and I are extremely proud and thankful for the dedication of the members of Elizabeth City Police Department for once again going above and beyond for our citizens. ***Well done, Team ECPD.***



On December 19th, ECPD executive staff members attended a Law Enforcement Planning Committee (LEPC) meeting held at the Pasquotank County Emergency Management Office, along with other public safety partners in the local area. The LEPC holds a yearly meeting to develop and review emergency planning protocol. During this time, input is received from public safety partners and plans are improved and enhanced in an effort to better serve the community.



Also on December 19th, Deputy Chief James Avens visited P.W. Moore Elementary School, where he spoke to approximately 45 third graders. Deputy Chief Avens was honored to have the opportunity to spend time with the students on behalf of the Department. He stressed the importance of education and being a good student, and was impressed with how attentive the students were and their great questions about the law enforcement profession. It is always rewarding to speak to the youth of our community.

This photo (below) was taken by Elizabeth City Police Officer Sophia M. Wright. Officer Wright is assigned to Field Operations and has been with the Department since December 2018. The gorgeous sunset and serene Pasquotank River make for the perfect backdrop, and we aren't the only ones who think so! Police1.com, an online law enforcement publication deemed it their picture of the week when they shared it last night. You can check it out on their website [HERE](#).



Public Works:


**PUBLIC UTILITIES
· ELIZABETH CITY, NC ·
DEPARTMENT OF HOUSING**

2023 NEW YEAR


Trash & Recycle Schedule

The Public Utilities Department will be closed on Monday, January 2, 2023

Monday's Route will be collected on Tuesday, January 3, 2023 along with Tuesday's route. Starting at 8 AM



**WATER
LEAKS**



The Water Treatment Plant has detected some major water leaks in our Distribution System. We are asking for the citizen's assistance in looking out for these leaks causing standing water or water to flow in unusual locations. The Public Utilities department will be working diligently to get this issue resolved. Thank you for your patience and cooperation!



TRASH SERVICE UPDATE

The Public Utilities Department will be picking up bulk trash throughout the week. At this time, we have one leaf truck & one grappler down. This may cause a delay in special pickups such as leaves, grass, and limbs. We are working diligently to get this issue resolved. Thank you for your patience and cooperation.

- **Rivershore Road Bridge Replacement**



AECOM is working with the Public Utilities Department on constructing a replacement to the failing municipal bridge on Rivershore Road south of Fairfax Avenue.

The following work has been completed so far:

- Geotechnical investigations (11/29/22)
- Environmental delineation (12/6/22)
- Initial permitting agency contact
- Initial Utility coordination contact made including: Phone (BrightSpeed), Cable TV (Charter), and water/ sewer (City)

Work currently in-progress:

- Topographic survey currently underway
- Preliminary hydraulic design of culvert and roadway (site) design for 2 alternates

- **Hunter Dawson Stormwater Improvement Study**



- Initiated field work for the topographic survey. Started on Parkview Drive and have moved to other areas
- Initiated set up of the existing conditions H&H model. Will incorporate the survey data when received
- Coordinating Public meetings for March to tentatively include both Hunter-Dawson and Flora-Riverside

- **Flora-Riverside Stormwater Improvement Study**



- Initial field work for topographic survey and (SUE) Subsurface Utility Engineering is complete. Surveyor will pick up more information on the pipe as well as some (FFE) Field Force Engineering of adjacent homes.
- Conducted in-field jurisdictional assessment on Dec 6th. No wetlands were identified in the proposed project area.
- As with Rivershore, NCDEQ has been contacted for input on permitting requirements and to schedule an onsite meeting in February.
- Contacted Brian Parnell at the Pasquotank-Camden County Emergency Management about obtaining River level data from the Mariner's Wharf Gauge.
- Initiated set up of existing conditions (H&H) Hydrologic and Hydraulic model and incorporating survey data.

- Drilling/geotechnical evaluation on hold until further progress on the alternatives evaluation.

- **Water/Church Pump Station Improvements**



- Conducted in-field jurisdictional assessment on December 6th
 - No wetlands were identified in the proposed project area
- Conducted site reconnaissance/kickoff last week on December 7th
- Surveyor has initiated the field work for the topographic and utilities survey
- Working with subcontractor Consor Engineers on plans for the underwater investigation/evaluation. Aiming for dive work in January.
- Drilling/geotechnical investigation on hold until we have a better idea about placement of the new building

- **Herrington Village Pump Station Recommendations**



The emergency concerns faced at Herrington Village pump station were resolved on the site visit, as both pumps are running, holding prime, and able to keep up with peak flows easily. There are no emergency actions to take at the Herrington Village pump station at this time. However, Pump 1 and Pump 2 are both not pumping at their intended operating point. Therefore, further action is recommended to bring the station to its rated capacity of 200 GPM. It is highly likely that there is a build-up of debris in the force main restricting flow and causing the pumps to operate at a lower flowrate. Therefore, the recommended improvements to the Herrington Village pump station include:

- Repairing or replacing the gate valve isolating the emergency pump connection.
- Alternatively: Replacing the current emergency pump connection with a pig launch to allow for force main cleaning.
- Repairing or replacing the air release valve so wastewater is not escaping the valve.
- Installing longer flexible pipe from the pump to the wet well to prevent air from traveling up the line.
- Installing a trash basket or a grinder vault to prevent ragging in the force main and receiving sewer.
- Perform force main pigging to clean out debris in the force main.