



# MEMORANDUM

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**TO:** Mayor and Members of the City Council

**FROM:** Montre' Freeman, City Manager  
Chris Carver, Fire Chief

**DATE:** January 19, 2024

**REF:** Consideration – Authorization for Fire Department to Conduct Live Fire Training

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***BACKGROUND:***

The Elizabeth City Fire Department would like to utilize a located at 415 Westover Street for Live Fire Training. The family of Weston McPherson owns the property in question. This structure meets the criteria for the Elizabeth City Fire Department's Live Fire Guidelines.

***ANALYSIS:***

The structure at 415 Westover Street will provide an excellent opportunity for training. Live Fire Training provides an opportunity for firefighters to practice their skills in a realistic environment within the guidelines set forth by NCOSFM. The training will be held in March and residents will be notified prior to the burn. Personnel will adhere to City Ordinance Section 34 – 29 Criteria for Live Burn Training during execution of the burn.

***STAFF RECOMMENDATION:***

By motion, authorize the City of Elizabeth City Fire Department to use the structure located at 415 Westover Street for Live Fire Training.

**City Manager's Office**  
**City of Elizabeth City, P. O. Box 347, Elizabeth City, NC 27907-0347**  
**Phone – 252-337-6864 ~ Fax – 252-335-2503**