



# MEMORANDUM

**TO:** Mayor and Members of the City Council

**FROM:** Montre' Freeman, City Manager  
Chris Carver, Fire Chief

**DATE:** November 10, 2022

**REF:** Consideration – Authorization for Fire Department to Conduct Live Fire Training

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***BACKGROUND:***

The Elizabeth City Fire Department would like to utilize a structure for Live Fire Training located at 111 Franklin Street. The property is owned by Kimberly Shaw. This structure meets the criteria for the Elizabeth City Fire Department's Live Fire Guidelines.

***ANALYSIS:***

This structure will provide an excellent opportunity for training. These trainings provide an opportunity for firefighters to practice their skills in a realistic environment within the guidelines set forth by NCOSFM. The training will be held on or after November 21<sup>st</sup>, and residents will be notified prior to the burns. Staff will adhere to all criteria for Live Burn Training, and are requesting approval for the purpose of providing new personnel a live burn to complete their certification process.

***STAFF RECOMMENDATION:***

By motion, authorize the Elizabeth City Fire Department to use the structure located at 111 Franklin Street for Live Fire Training in November.



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