



# MEMORANDUM

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**To:** Mayor and Members of the City Council

**From:** Montre' Freeman, City Manager  
Deborah Malenfant, Elizabeth City Downtown, Inc.  
Sean Clark, EC-PC Parks & Recreation

**Date:** October 11, 2024

**Re: UPDATE & CONSIDERATION --** Waterfront Park Infrastructure Improvements as Part of \$2 million Allocation to Harbor Towns Cruises – **Submission of CAMA permit and modifications to Waterfront Park docking location.**

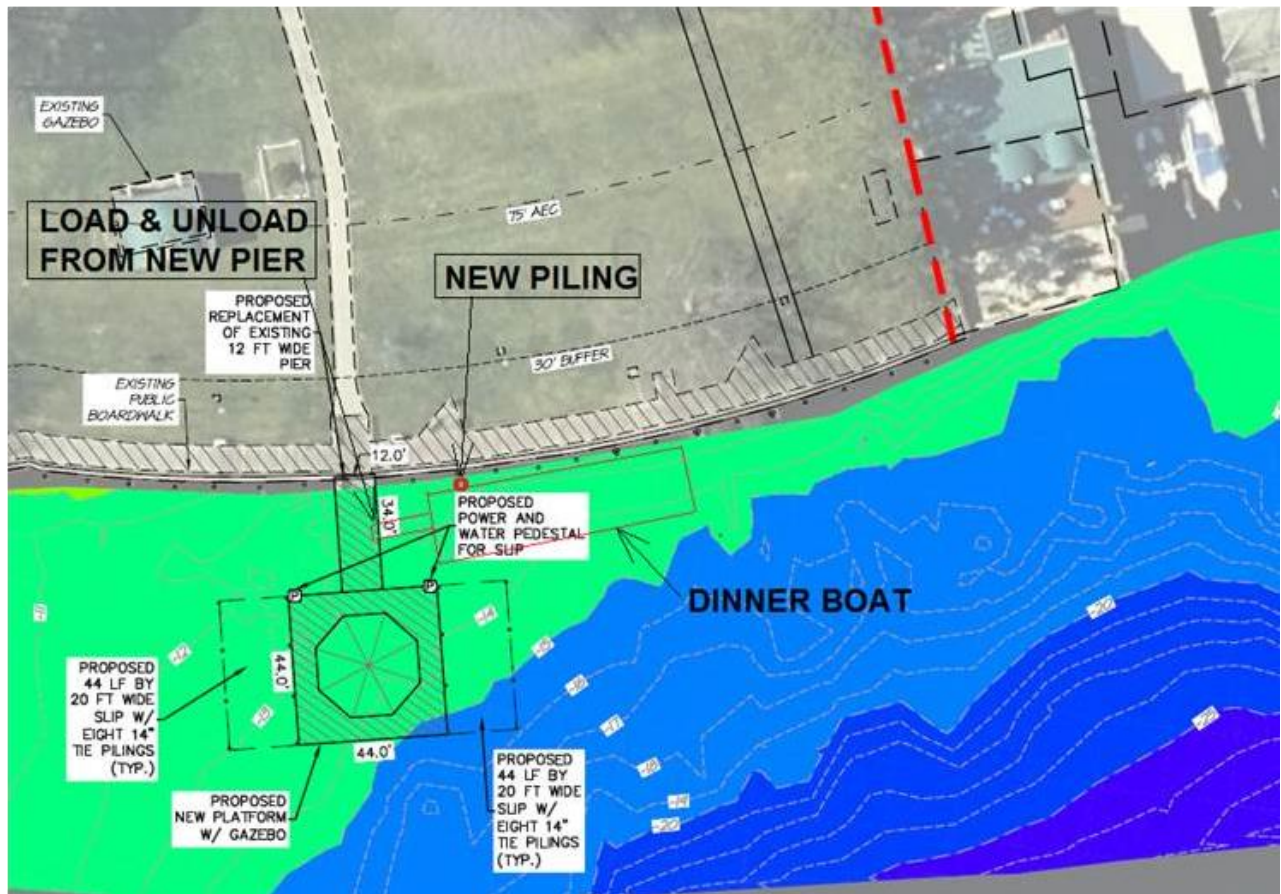
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***BACKGROUND:***

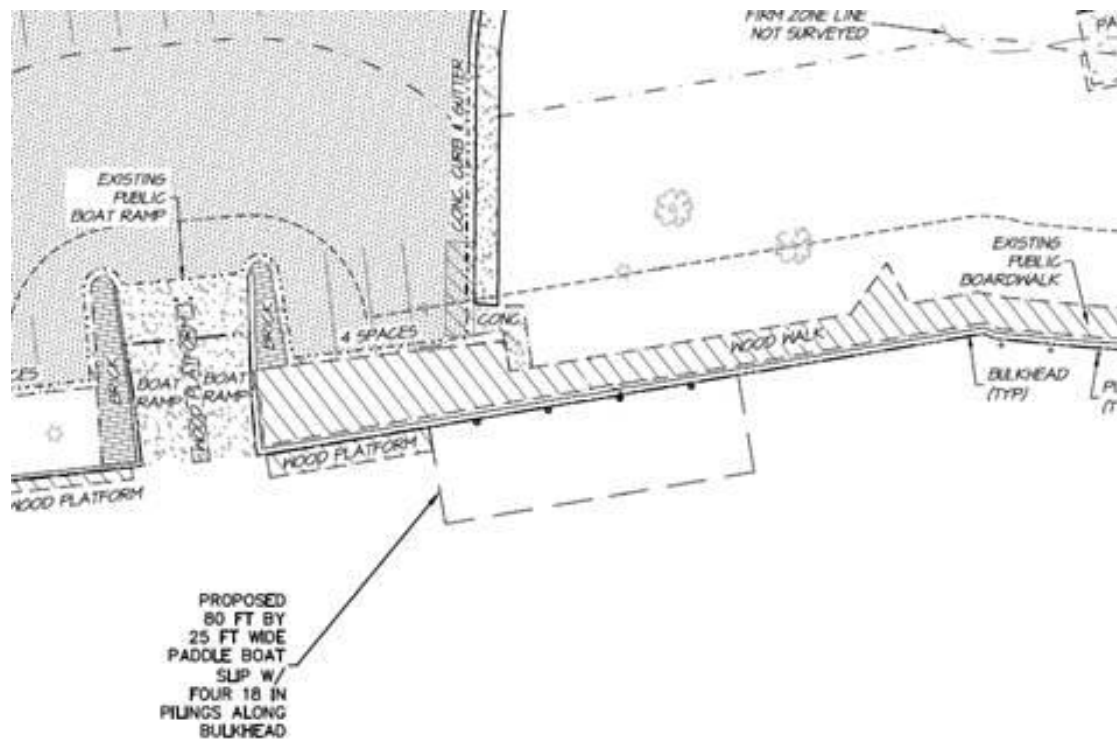
On September 23, 2024, the City Council approved some minor revisions to Waterfront Park to accommodate the Harbor Towns ferry and dinner boats. The Council approved the removal of four or five pilings currently used by the dinner boat on the northern end of the docks and replacing them as close to the existing bulkhead as possible. The Council also approved allowing for addition of landings on the side of the pier in addition to the end of the pier for the HYSU cat (ferry) boats.

***ANALYSIS:***

The Harbor Towns Cruises team, including the boat captain, reevaluated the situation, and have determined that they can arrange for the embarking/disembarking of the dinner boat from the front to the pier with the addition of only one piling, shown in the visual.



In addition, they would like to still add the four pilings on the southern end of the dock, just north of the existing boat launch/ramp area. These would be added for temporary docking situations such as easier access for pumpout and when having to load in equipment and/or supplies for events and tours. See visual below.



***STAFF RECOMMENDATION:***

By motion, approve the design change for the addition of one piling at Waterfront Park in the location indicated to accommodate embarking and disembarking of the Harbor Towns dinner boat at the pier and approve the addition of four pilings on the southern end of Waterfront Park, just north of the existing boat launch/ramp area for temporary docking situations for loading/unloading supplies and equipment and pumpout