



# MEMORANDUM

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**To:** Mayor and Members of City Council

**From:** Montre' Freeman, City Manager  
Sean Clark, Parks & Recreation Director

**Date:** September 22, 2023

**Re:** Consideration – Hold a Public Hearing - Elizabeth City Pasquotank County Parks and Recreation Fee Schedule; Athletic League & Golf Fee

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***BACKGROUND:***

The Elizabeth City Pasquotank County Parks and Recreation Department provides six youth and seven adult athletic leagues. We service over 1,500 youth and approximately 500 adults through our athletic leagues. Participation begins at age three with soccer, flag football and tee-ball expanding to participants in their eighties with golf. Parks and Recreation is inclusive and welcoming to all our citizens, neighbors and visitors. The P&R team strives to utilize all its athletic facilities throughout the city and county to highlight activities in each community.

This item was discussed originally by the Parks and Recreation Committee during the August 28, 2023 Work Session, after which a public hearing was called for during the September 11, 2023 Regular Session.

***ANALYSIS:***

ECPC Parks and Recreation prides itself on being one of the best P&R athletic league providers in the Northeastern region of North Carolina. Though we have continued to be successful in this arena the increase of supplies, umpires and referees have caused a negative impact on the budget. These constraints have created a sustainability problem for our youth sports offerings. We are prepared to limit our offerings if needed to absorb the impact. The fees have not been adjusted since 2011. After a thorough cost analysis of our athletic fees, it has been determined that expenses are outperforming our anticipated gains in several athletic leagues. Parks and Recreation understands that our leagues are not money driven, but we need to establish fees that yields proceeds to cover cost, encourage sustainability and support less performing offerings. In order to initiate the cost recovery method with our department offerings we would like to request approval for adjustments of current fees.

The table outlines the current fees, along with the fees associated with nearby counties and municipalities. Though the proposed fees may be more than our neighboring localities early bird fees will be implemented during the start of registration. There will also be a multiple child discount of \$15; this discount will not be implemented during the early bird time period.

**Athletic Fee Comparisons and Proposed Fees**

<b>Youth Sport</b>	<b>Current Fee (P&amp;R)</b>	<b>Gates</b>	<b>Camden</b>	<b>Currituck</b>	<b>Perquimans</b>	<b>Proposed EB/Fee/Late</b>
Volleyball	\$20.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40 / \$50 / \$60
Basketball	\$30.00	\$40.00	\$40.00	\$40.00	\$20.00	\$40 / \$50 / \$60
Baseball	\$35.00	\$40.00	\$40.00	\$40.00	\$20.00	\$40 / \$50 / \$60
Tee Ball	\$35.00	\$40.00		\$40.00	\$20.00	\$40 / \$50 / \$60
Flag	\$45.00	\$40.00				\$40 / \$50 / \$60
Soccer	\$30.00	\$40.00	\$40.00	\$40.00	\$20.00	\$40 / \$50 / \$60

Golf Fees Present & Proposed:

<b>GOLF</b>	<b>Par 3 (P&amp;R)</b>	<b>Eagle Creek Moyock</b>	<b>The Pines Elizabeth City</b>	<b>Proposed Fee</b>
9 holes	\$6.00	\$18.00	\$20.00	\$10.00
9 holes – Sr.	\$4.00			\$5.00
18 holes	\$10.00	\$29.00	\$24.00	\$15.00
18 holes- Military, Sr., 1st Responder	\$8.00	\$27.00		\$10.00
City/County Employees	Free			\$10.00 (Annual Fee)
<b>Membership</b>				
Single	250.00	\$899.00	\$1100.00	\$300.00
Senior	200.00			\$200.00
Family <i>*2 adults and up to 4 children 17 and under in the same household</i>	300.00		\$2100.00	\$350.00
Junior <i>*Age 24 and under / 12 and under free with adult</i>	75.00	\$400.00		\$100.00

<b>Tournaments</b>	<b>Par 3</b>	<b>Chesapeake Golf Club</b>	<b>Red Wing Golf Course VA Bch</b>	<b>Proposed Fee</b>
Member	\$10.00	\$120.00	\$60.00	\$20.00
Non-Member	\$15.00			\$40.00

**Updated Info:**

Family - *\*2 adults and up to 4 children 17 and under in the same household*

Junior - *\*Age 24 and under / 12 and under free with adult*

***AT THE CONCLUSION OF THE PUBLIC HEARING:***

***STAFF RECOMMENDATION:***

By motion, adopt the amendment to the FY 2023-2024 fee schedule for Parks and Recreation's athletic league and golf fees.



**Ordinance #2023-09-01**  
**An Ordinance Amending the FY 2023-2024 Fee Schedule**  
**of the City of Elizabeth City**

**WHEREAS**, each year, the City of Elizabeth City adopts a Fee Schedule, which corresponds to the annual budget; and

**WHEREAS**, the City Council adopted the FY 2023-2024 Budget and Fee Schedule on June 36, 2023; and

**WHEREAS**, Parks and Recreation has requested adjustments for athletic league and golf fees, which had not been analyzed since 2011; and

**WHEREAS**, the demands and the expectations for the City of Elizabeth City Parks and Recreation Department have increased over the years, but many of our fees have remained the same; and

**WHEREAS**, after review and discussion with the County, it was determined that an increase in certain fees was in order; and

**WHEREAS**, during the September 11<sup>th</sup>, 2023 City Council meeting, the Council called for a Public Hearing, which was subsequently advertised and held during the September 25<sup>th</sup>, 2023 regular session, at which time a quorum of the membership was present.

**NOW THEREFORE BE IT ORDAINED** that the City of Elizabeth City Fee Schedule for FY 2023-2024 is hereby amended to reflect the following:

**SECTION I.**

### Athletic Fees

<b>Youth Sport</b>	<b>New Fee EB/Fee/Late</b>
Volleyball	\$40 / \$50 / \$60
Basketball	\$40 / \$50 / \$60
Baseball	\$40 / \$50 / \$60
Tee Ball	\$40 / \$50 / \$60
Flag	\$40 / \$50 / \$60
Soccer	\$40 / \$50 / \$60

### Golf Fees:

<b>GOLF</b>	<b>New Fee</b>
9 holes	\$10.00
9 holes – Sr.	\$5.00
18 holes	\$15.00
18 holes- Military, Sr., 1st Responder	\$10.00
City/County Employees	\$10.00 (Annual Fee)
<b>Membership</b>	
Single	\$300.00
Senior	\$200.00
Family <i>*2 adults and up to 4 children 17 and under in the same household</i>	\$350.00
Junior <i>*Age 24 and under / 12 and under free with adult</i>	\$100.00
<b>Tournaments Proposed Fee</b>	
Member	\$20.00
Non-Member	\$40.00

**Updated Info:**

Family - *\*2 adults and up to 4 children 17 and under in the same household*

Junior - *\*Age 24 and under / 12 and under free with adult*

**SECTION II.** All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict.

**SECTION III.** If any section, subsection, paragraph, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed severable and such holding shall not affect the validity of the remaining portions hereof.

**SECTION IV.** The enactment of this ordinance shall in no way affect the running of any amortization provisions or enforcement actions, or otherwise cure any existing municipal code violations.

**SECTION V.** This ordinance shall be in full force and effect and included in the City of Elizabeth City's fee schedule from and after the date of its adoption. This ordinance may be amended from time to time with the consideration of the City Council of the City of Elizabeth and with the requisite Public Hearings associated with such decisions.

**ADOPTED** this the 25<sup>th</sup> day of September, 2023.

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E. Kirk Rivers  
Mayor

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April D. Onley, NCCMC  
City Clerk