



MEMORANDUM

TO: Mayor and Members of the City Council

FROM: Ralph Clark, Interim City Manager
Kellen Long, Community Development Director

DATE: March 11, 2022

REF: Consideration –Historic Preservation Re-appointment

BACKGROUND:

The Elizabeth City Historic Preservation Commission seeks to promote, enhance and preserve the character of the Local Historic Districts. The primary responsibility of the Commission is to consider Certificate of Appropriateness applications in accordance with the City's Local Landmark and Design Standards. Currently, the City's Historic Preservation Commission has total of seven (7) members. As stated in Chapter 3, section 7.2 (C) of the Unified Development Ordinance;

3-7.3 Appointment and Terms of the Historic Preservation Commission

(C) A majority of the Commission members shall meet the following criteria: (i) be an owner, have a lease, hold interest, or reside in the Historic Districts so designated at the time of appointment and (ii) have a demonstrated special interest, experience or education in history, architecture, archaeology, or related fields. Appointment shall be made to reflect the mix of downtown and residential interests. If a member so designated under (i) loses his/her designated status, the member's term shall be automatically terminated.

ANALYSIS:

It has come to staff's attention that Mr. Edward Fearing's first term on the City's Historic Preservation Commission has expired. Mr. Fearing has served a total of three consecutive years on the Elizabeth City Historic Preservation Commission, and most recently as vice-chairman. Mr. Fearing is eligible for reappointment for a second term and has submitted an application for consideration of re-appointment. Mr. Fearing owns property and resides in the Elizabeth City National Historic District

STAFF RECOMMENDATION:

By motion and roll call vote, re-appoint Mr. Fearing to a second term with the Elizabeth City Historic Preservation Commission.



CITY OF ELIZABETH CITY
Application for Board, Committee or Commission Appointment

PLEASE NOTE: This application is a public record under North Carolina law and will be shared with third parties upon request and without notice. If there is any information you do not want released to the public, please do not include it.

Is this application for appointment _____ or reappointment? X

PLEASE TYPE OR PRINT CLEARLY:

1. Personal Information:

Name: Edward Fearing

Mailing Address: 1000 West Main Email: _____

City and State: Elizabeth City NC Zip Code: 27909

Telephone: Home: 252 340 5837 Cell: _____ Business: _____

*Sex: M *Race: W *Age: 66

**This information is requested for the sole purpose of assuring that a cross-section of individuals is appointed to serve our community.*

Employed By: Ret Current Position: Ret

2. Where do you reside?

In Elizabeth City's City Limits? If so, which Ward? 2nd

In Elizabeth City's Extraterritorial Jurisdiction (ETJ)? _____

In Pasquotank County outside Elizabeth City's ETJ? _____

3. Are you currently serving on another board, committee or commission appointed by the City of Elizabeth City? If so, please identify:

NO? (ECDI)
(HPC)

PLEASE NOTE: No resident of the City of Elizabeth City may serve in more than two appointed positions at one time in City of Elizabeth City government, unless exempted by nature of the position he or she may hold in governmental service.

4. If you previously served on a City board, committee or commission, did you fulfill your term to completion? Yes

5. Please indicate by number your order of preference in serving on the following boards, committees or commissions:

- Alcoholic Beverage Control Board
- EC/PC Airport Authority
- Board of Adjustment
- Community Relations Commission
- Elizabeth City Housing Authority
- Historic Preservation Commission
- Central Communication Advisory
- Joint Animal Control Board

- Planning Commission
- Personnel Appeals Committee
- Parks and Recreation Advisory Board
- Senior Citizen Advisory Committee
- Storm Water Advisory Board
- Tourism Development Authority
- Urban Forestry Commission

6. List below any experience or qualifications you have that are relevant to the board/committee/commission for which you are applying. (Use additional sheet, if necessary.)

* Served on HPC for the past 3 years, most recently


Serving as vice chair

~~XXXXXXXXXX~~

Applicant Statement:

I understand that I am applying for appointment to a board, committee or commission for the City of Elizabeth City; that I will be required to take an oath of office to uphold the constitutions of the United States and North Carolina and the laws of the same, if appointed; that I will be required to meet the attendance and training requirements of the City if I am appointed, and may be removed from office for failure to meet attendance requirements; that for members of those boards, commissions or committees established by the City Council as requiring annual disclosure, completion of the City's General Disclosure Form, required by Section 2-114 of the City's Code of Ethics Conflict of Interest Ordinance shall be completed by February 1 of each year; and that my application will remain on file for consideration for a period of three (3) years, after which time I will need to file a new application. I agree to comply at all times with all requirements of the office for which I am applying.

By my signature below, I hereby certify that all the information contained herein is true to the best of my knowledge and belief.

Date: 3/1/22 Signature: 

PLEASE SUBMIT THIS APPLICATION TO:
City Clerk's Office
P. O. Box 347
Elizabeth City, NC 27909
Fax: (252) 337-6956
Phone: (252) 337-6955
Email: vwhite@cityofec.com

OFFICE USE ONLY	
Residence:	_____
Inside	_____
ETJ	_____
County	_____
Appointed:	_____
Term:	_____
Date:	_____