



CITY OF
ELIZABETH CITY
HARBOR OF HOSPITALITY *North Carolina*

DRIVEWAY PERMIT APPLICATION

Application Fee- \$ 15 Date Paid: _____ Initials: _____

Date: _____

Name: _____

Mailing Address: _____

City, State, Zip: _____

Telephone #: _____

Address of Curb Cute Site: _____

Curbing: _____ Piping: _____ Sidewalk: _____

Your property must be staked or drawing submitted with permit application describing the site location and width of the curb, sidewalk cuts vary in size depending on several factors, distance from intersections, lot frontages, existing number of curb cuts, etc. It is the responsibility of the homeowner to hire a contractor to cut and install the new concrete driveway.

After completion of application, a \$ 15.00 permit fee is to be paid to the Customer Service Department. The receipt and application must be turned into the Public

Utilities Department. The Public Utilities Department, Street Division will field check your site for requested dimensions and locations. It is the home owner's responsibility to contact the Public Utilities Department, Street Division once driveway is completed for a final inspection. If you have questions concerning your request, please call the Public Utilities Department, Street Superintendent at 252-337-6628.

Please attached drawing or complete drawing below: