



MEMORANDUM

To: Mayor and Members of the City Council

From: Richard Hicks, Interim City Manager

Date: May 6, 2022

Re: Consideration – Declaration of City-Owned Property as Surplus –
1002 Hunter Street

BACKGROUND:

The City of Elizabeth City has received a bid from Mr. Mitchell Ramseur (attached) for the purchase of a City-owned property located at 1002 Hunter Street. The City acquired this property in 2020. The current offer is \$500.

ANALYSIS:

The property at 1002 Hunter Street is identified as PIN #892309065873 and Map 23-S-37; the current appraisal lists the valuation at \$10,100. There is no structure on this parcel. The lot area consists of approximately 5,250 square feet. The property is zoned R-6 residential.

The property serves no practical purpose for the City and may be classified as surplus. Once the property has been declared surplus by the City Council, the City Clerk would follow the upset bid process as determined by NCGS 160A-269, which reads as follows:

NCGS § 160A-269. Negotiated offer, advertisement, and upset bids.

A city may receive, solicit, or negotiate an offer to purchase property and advertise it for upset bids. When an offer is made and the council proposes to accept it, the council shall require the offeror to deposit five percent (5%) of his bid with the city clerk, and shall publish a notice of the offer. The notice shall contain a general description of the property, the amount and terms of the offer, and a notice that within 10 days any person may raise the bid by not less than ten percent (10%) of the first one thousand dollars (\$1,000) and five percent (5%) of the remainder. When a bid is raised, the bidder shall deposit with the city clerk five percent (5%) of the increased bid, and the clerk shall re-advertise the offer at the

increased bid. This procedure shall be repeated until no further qualifying upset bids are received, at which time the council may accept the offer and sell the property to the highest bidder. The council may at any time reject any and all offers.

Staff will bring the matter back to the City Council before any final action can be taken.

STAFF RECOMMENDATION:

By motion, adopt the attached resolution declaring the property identified as 1002 Hunter Street, PIN #892309065873 and Map 23-S-37 as surplus property, and set an opening bid of \$500 to begin the upset bid process.



**Resolution # 2022 -5-01
Declaring Real Property Surplus
and Authorizing Sale by Upset Bid Process**

WHEREAS, the City of Elizabeth City is the owner of real property identified on the Pasquotank County Registry as PIN: 892309065873 and Map 23-S-37, and having a physical address of 1002 Hunter Street; and

WHEREAS, the City of Elizabeth City has no current or future need for the property; and

WHEREAS, the City Council has authorized an opening bid of \$500 received from Mitchell Ramseur via written correspondence; and

WHEREAS, the City Council has authorized notice to be published to solicit bids for the sale of the property, pursuant to the upset bid process as outline in NCGS §160A-269.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Elizabeth City that the parcel of property identified on the Pasquotank County Registry as PIN: 892309065873 and Map 23-S-37, located at 1002 Hunter Street is hereby declared surplus to the needs of the City of Elizabeth City; and

FURTHER, the City Clerk shall be authorized to begin the upset bid process as required by North Carolina General Statute §160A-269, with an opening bid of \$500.

ADOPTED, this the 9th day of May 2022.

Bettie J. Parker
Mayor

April D. Onley
City Clerk, NCCMC

City of Elizabeth City · City-Owned Property for Sale



Address: 1002 Hunter St
PIN: 892309065873
Tax Map: 23-S-37
Lot Area: app. 5,250sq ft
(0.121 acres)
Dimensions: 74' x 73'
Zoning: R-6 Residential
Appraised Value: \$10,100.00*



Call for More Information

252-337-6864

City Manager's Office
Phone (252) 337-6864
Fax (252) 335-2503
www.cityofec.com

*Sale price may vary in accordance with any liens, fees, or penalties for the property.

<https://link.co.pasquotank.nc.us/taxcard/taxcard.cfm?PP2=71600>

April 26th, 2022

City of Elizabeth City
City Manager's Office
306 E. Colonial Avenue
Elizabeth City, NC 27909

Re: Formal Property Bid

To Whom It May Concern:

The purpose of this letter is to submit a formal bid \$500.00 for 1002 Hunter Street, property details below.

1002 Hunter Street, Elizabeth City, NC 27909

PIN: 892309065873

Respectfully,

Mitchell Ramseur, RA, NOMA, SAVE, AIA, NCARB
925B Peachtree St NE; Suite 2041
Atlanta, GA 30309
design@mramseur.com

Enclosed: Bid deposit equal to 5% (\$25.00) of the bid amount stated above