



MEMORANDUM

To: Mayor and Members of the City Council

From: Montre' Freeman, City Manager
April Onley, City Clerk

Date: December 8, 2023

Re: Consideration – Adoption of 2024 City Council Meetings Calendar

BACKGROUND:

One of the items the City Council must annually do is adopt a calendar showing its meeting dates for the upcoming year. Attached, you will find the proposed calendar for 2024, with meetings held on the second and fourth Mondays of each month.

ANALYSIS:

Regular City Council meetings begin at 7:00 p.m. on the second Monday, while work sessions begin at 5:30 p.m. on the fourth Monday, followed by a regular session at 7:00 p.m. As has been the historical practice, only one meeting is scheduled during the months of July and December.

We will only have two holiday exceptions to our regular schedule, which are as follows:

- Memorial Day – Monday, May 27th – Meeting will be held Tuesday, May 28th
- Veterans Day – Monday, November 11th – Meeting will be held Tuesday, November 12th.

STAFF RECOMMENDATION:

By motion, adopt the City Council meeting schedule for 2024 as presented.



City Council Meetings Calendar for 2024
Meetings are held in Council Chambers of the
Municipal Administration Building, 306 E. Colonial Avenue

Date	Time	Meeting
January 8, 2024	7:00 p.m.	Regular Meeting
	5:30 p.m.	Work Session
January 22, 2024	7:00 p.m.	Regular Meeting
February 12, 2024	7:00 p.m.	Regular Meeting
	5:30 p.m.	Work Session
February 26, 2024	7:00 p.m.	Regular Meeting
March 11, 2024	7:00 p.m.	Regular Meeting
	5:30 p.m.	Work Session
March 25, 2024	7:00 p.m.	Regular Meeting
April 8, 2024	7:00 p.m.	Regular Meeting
	5:30 p.m.	Work Session
April 22, 2024	7:00 p.m.	Regular Meeting
May 13, 2024	7:00 p.m.	Regular Meeting
	5:30 p.m.	Work Session
May 28, 2024	7:00 p.m.	Regular Meeting
June 10, 2024	7:00 p.m.	Regular Meeting
	5:30 p.m.	Work Session
June 24, 2024	7:00 p.m.	Regular Meeting
July 8, 2024	7:00 p.m.	Regular Meeting
August 12, 2024	7:00 p.m.	Regular Meeting
	5:30 p.m.	Work Session
August 26, 2024	7:00 p.m.	Regular Meeting
September 9, 2024	7:00 p.m.	Regular Meeting
	5:30 p.m.	Work Session
September 23, 2024	7:00 p.m.	Regular Meeting
October 14, 2024	7:00 p.m.	Regular Meeting
	5:30 p.m.	Work Session
October 28, 2024	7:00 p.m.	Regular Meeting
November 12, 2024	7:00 p.m.	Regular Meeting
	5:30 p.m.	Work Session
November 25, 2024	7:00 p.m.	Regular Meeting
December 9, 2024	7:00 p.m.	Regular Meeting