



MEMORANDUM

To: Mayor and Members of the City Council

From: Montique McClary, Interim City Manager
Alicia Steward, Finance Director

Date: October 7, 2022

Ref: Consideration/Discussion – Decision on Capital Projects List and Departmental Requests

BACKGROUND:

On September 26, 2022, the City Council adopted a budget amendment to use ARPA funds to supplant salaries, which, in turn, freed up non-grant revenue that can now be spent on some of our much-needed capital items. During that meeting, the City Council was also given a list that summarized staff recommendations for Capital Projects and departmental needs. The project listing spreadsheet is attached for your convenience.

ANALYSIS:

Since no capital purchases were included in the FY 2022-2023 budget, the Council will need to determine which items they wish to fund with the newly-freed revenue.

STAFF RECOMMENDATION:

Advise staff on the projects and/or items with which to proceed.

DEPARTMENTS PROJECT LISTING

IT (INFORMATION TECHNOLOGY) DEPARTMENT

ITEMS	COST	YES	NO	MORE INFORMATION	COMMENTS
Rockwell Automation Deployment	\$48,072				
Edmonds GovTech IMS	\$25,524				
Itron Mobile Radio project	14658				
VMware compatible network	15700				
20 TB Hard Drive	43482.92				
1TB SOLID STATE DRIVE	830.16				
2TB SOLID STATE DRIVE	1732.56				
TOTAL	\$150,000				

FIRE DEPARTMENT

ITEMS	COST	YES	NO	MORE INFORMATION	COMMENTS
Airpacks	\$59,000				
Roof Replacement for Station	\$90,000				
Command Center for Battalion Chief Vehicle	\$8,500				
Lawn Mower	\$7,500				
TOTAL	\$165,000				

POLICE DEPARTMENT

ITEMS	COST	YES	NO	MORE INFORMATION	COMMENTS
Ford PIU X5	\$183,775.00				
Vehicle Up Fitting X5	\$51,275.00				
Vehicle Equipment X5	\$118,557.00				
City Wide Cameras X2	\$7,586.00				
Axon Cameras X10	\$80,000				
TOTAL	\$441,193.00				

PURCHASING /WAREHOUSE: FINANCE DEPARTMENT(1)

ITEMS	COST	YES	NO	MORE INFORMATION	COMMENTS
Forklift	\$37,880				
MCSJ Inventory upgrade	\$17,275				
Blue Ink- digital signatures	\$88,920				
TOTAL	\$144,075				

FINANCE DEPARTMENT(2)

ITEMS	COST	YES	NO	MORE INFORMATION	COMMENTS
PB Mares Auditors	\$70,000				
Forklift for warehouse	42,000				
Greg Isley firm	\$100,000				

Upgrade Inventory software 2 year agreement	\$86,099				
C.S. panic alarm upgrades X7	\$2,264				
Electronic cash drawers	\$1,875				
Cameral/outside surveillance system	\$17,762				
TOTAL	\$320,000				

PARKS & RECREATION

ITEMS	COST	YES	NO	MORE INFORMATION	COMMENTS
Knobbs Creek Playground 1996	\$100,000				
Knobbs Creek Gym floor	250,000				
Knobbs Creek Par 3 Bridge	\$15,000				
TOTAL	\$365,000				

PUBLIC UTILITIES/ELECTRIC DEPARTMENT

ITEMS	COST	YES	NO	MORE INFORMATION	COMMENTS
Sentara Hospital	\$2,250,000				
Herrington Road Force Main	400,000				
Mid Atlantic University	\$180,944				
WithersRavel Pearl & Main St	\$1,014,000				
Water Treatment Plant	\$200,000				
Solid Waste Vehicle Repairs	\$200,000				
TOTAL	\$4,244,944				

ARPA FUNDS RECEIVED	\$5,657,198	
VS DEPARTMENT LIST	<u>(\$5,830,212)</u>	
FIRE DEPARTMENT RADIOS	<u>(\$260,000)</u>	
Difference	<u><u>(\$433,013)</u></u>	OVERBUDGETED