



MEMORANDUM

To: Mayor and Members of the City Council
From: Richard Hicks, Interim City Manager
Date: April 21, 2022
Subj: Water and Sewer Fund Budget Amendments

BACKGROUND:

Occasionally, budget amendments are needed after the initial budget is adopted by the City Council in June for the following fiscal year. These amendments are necessary for a variety of reasons – to carry forward projects that were approved in the prior year, but were not completed before June 30th, to reflect contracts that were approved in the current year, but were not foreseen and previously budgeted; and for increases not estimated in the budget.

ANALYSIS:

During their review of the City's nine month financials, the Local Government Commission staff identified a potential shortfall of revenues in the Water and Sewer Fund. Staff has also completed a review of these budgets and concur with their findings, and are recommending the following budget amendments to bring the departments back within an appropriated budget.

STAFF RECOMMENDATION:

By motion, approve the attached Water and Sewer Fund budget amendments to modify the original Budget Ordinance as approved by City Council on June 30, 2021.



BUDGET AMENDMENT

BE IT ORDAINED by the City Council of the City of Elizabeth City that the following amendments be made to the annual budget ordinance for the fiscal year ending June 30, 2021:

Section 1. That the Water and Sewer Fund Revenues – Water Revenues (31-3710-0000) be decreased by \$648,600.

That the Water and Sewer Fund Revenues – Sewer Revenues (31-3710-1000) be decreased by \$648,600.

That the Water and Sewer Fund Revenues – Retained Earnings Appropriated (31-3990-0000) be increased by \$2,050,800.

That the Water and Sewer Fund Wastewater Treatment – Contracted Services (31-8200-4500) be increased by \$178,000.

That the Water and Sewer Fund Water and Sewer Maintenance – Pump Station Improvements (31-8280-7300) be increased by \$570,000.

That the Water and Sewer Fund Data Processing – Contracted Services (3104430-4500) be increased by \$5,600.

(These amendments will correct the over-expended Departmental Budgets for FY 21/22.)

ADOPTED, this 25th day of April, 2022.

Bettie J. Parker, Mayor

Attest:

April Onley, NCCMC
City Clerk