



MEMORANDUM

To: Mayor and Members of the City Council

From: Montre' Freeman, City Manager
Dwan Bell, Public Utilities Director

Date: January 5, 2024

Subj: Consideration – Adopt Budget Amendment for Sewer Line Repair

BACKGROUND:

On October 25, 2023, Precision Measurement surveyors punctured the 2" sewer line of Ms. Barbara Gill on 804 Rivershore Road. Work was being performed at this location as part of the Rivershore Road Bridge Replacement Project.

ANALYSIS:

The Public Utilities Water & Sewer Division repaired the damaged line. Precision Measurements reimbursement the City with a payment of \$2,000.

STAFF RECOMMENDATION:

By motion, approve the attached budget amendment to move \$2,000 from Revenue Account 31-3350-0011 to Water & Sewer's Line Repair Account 31-8280-1620.



AGENDA ITEMS	Council Meeting Date:
Check Reference No. Precision Measurements Check No. 1030447	Monday, January 08, 2024
Department: Public Utilities / Solid Waste Division	
Fund Number/Department Number: 31.8280.1620	Public Hearing:
	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

BACKGROUND: On October 25, 2023 surveyors Precision Measurements punctured the 2" sewer line of Ms. Barbara Gill on 804 Riversore Road.

Financial Impact: One Time Recurring

Comments:

Analysis: Public Utilities Water & Sewer Division repaired the damaged line. Precision Measurements reimbursed the City in the amount of \$2,000.00.

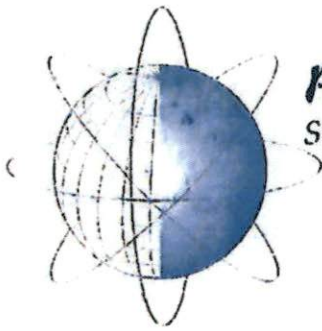
Department Head Recommendation: Approve transfer request to from Revenue Account 31-3350-0011 to Sanitation Division's 31.8280.1620 for repair of lines.

Attachments: Yes No

Reviewed by:

Department Head: <u>Dwan Beck</u>	FINANCE DEPT OFFICE USE
Date: <u>1/3/24</u>	
Finance Officer: <u>B. L. AFD</u>	
Date: <u>01/03/2024</u>	
City Manager: _____	
Date: _____	

Recommend for Approval
 Do not recommend



Precision Measurements, Incorporated

Surveying ♦ Mapping ♦ GPS ♦ Hydrographic Surveying ♦ 3-D Scanning

FINAL WAIVER AND RELEASE OF LIEN

City of Elizabeth City
Rivershore Rd & Fairfax Avenue
Elizabeth City, NC 27909
Pasquotank County

TO: All parties having an interest in the following Project:

PROJECT: Barbara Gill Sewer Line Repair

FOR GOOD AND VALUABLE CONSIDERATION, the undersigned does hereby WAIVE, RELEASE AND FOREVER DISCHARGE any and all liens, claims or rights of liens on or against the premises described above for and on account of repair work performed and labor, equipment and/or materials supplied at or in connection with the repair or improvement at the premises described above.

This day 8th of December, 2023.



Dawn Bell
Signature

By: City of Elizabeth City

Name: Dawn Bell

Title: Public Utilities Director

Sworn to and subscribed before me
This 8th day of December, 2023

[Signature]
Notary Public



Precision Measurements, Inc.
 275 West 10th Street
 Elizabeth, NJ 07208

TOWNE BANK

Member FDIC
 Equal Housing Lender
 49274684

1030447

0920

CHECK DATE: November 2, 2023

PAY Two Thousand and 00/100 Dollars

TO City of Elizabeth City
 PO Box 434
 ATTN: Accounts Payable
 Elizabeth, NJ 07207

AMOUNT 2,000.00

⑆030447⑆
 114321
 68123
 101234

⑆030447⑆ ⑆05⑆408919⑆

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