



# MEMORANDUM

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**To:** Mayor and Members of the City Council

**From:** Ralph Clark, Interim City Manager  
Sean Clark, Director of Parks & Recreation  
Alicia Steward, Assistant Finance Director

**Date:** March 11, 2022

**Ref:** Consideration – Approval of Amendment to increase Operations Costs for Organized Programs for Parks & Recreation.

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***BACKGROUND:***

Occasionally, budget amendments are needed after the initial budget is adopted by the City Council in June for the following fiscal year. These amendments are necessary for a variety of reasons – to carry forward projects that were approved in the prior year, but were not completed before June 30<sup>th</sup>; to reflect contracts that were approved in the current year, but were not foreseen and previously budgeted; and for increases not estimated in the budget.

***ANALYSIS:***

Parks and Recreation received a \$50,000 grant from T- Mobile Hometown Grant program to be used for improving the field and purchase of equipment for the new flag football program.

***STAFF RECOMMENDATION:***

By motion, approve the attached General Fund budget amendment to modify the original Budget Ordinance as approved by City Council on June 30, 2021.



## BUDGET AMENDMENT

BE IT ORDAINED by the City Council of the City of Elizabeth City that the following amendment be made to the annual budget ordinance for fiscal year ending June 30, 2022:

Section I: That the General Fund T-Mobile Hometown Grant (10-3490-6218) will be increased by \$50,000.

That the General Fund Organized Programs (10-6200-2300) will be increased by \$5,000.

That the General Fund Grounds Maintenance (10-6200-1510) will be increased by \$45,000.

(To increase budgeted General Fund revenue to add Flag Football field improvement to the organized programs within the Parks & Recreation Department.)

ADOPTED, this 14th day of March, 2022.

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Bettie J. Parker  
Mayor

Attest:

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April Onley, NCCMC  
City Clerk