



MEMORANDUM

To: Mayor and Members of the City Council

From: Montique McClary, Interim City Manager
Alicia Steward, Finance Director
Brian Lewis, Assistant Finance Director

Date: September 9, 2022

Ref: Consideration – Approval of Budget Amendment for Purchase of Police Surveillance Items

BACKGROUND:

Occasionally, budget amendments are needed after the initial budget is adopted by the City Council in June for the following fiscal year. These amendments are necessary for a variety of reasons. On June 07, 2021, the Council authorized the Police Department's application for a Project Safe Neighborhoods (PSN) Grant. The Police Department has been awarded a PSN Reimbursement Grant for the amount of \$40,820.00.

ANALYSIS:

At this time, the Police Department is requesting to transfer \$28,978.00 from Departmental Supplies (10-5100-330) to Capital Outlay (10-5100-7400) for the purchase of surveillance items and storage cabinets.

STAFF RECOMMENDATION:

By motion, approve the attached budget amendment to modify the original Budget Ordinance as approved by City Council on June 30, 2022.



BUDGET AMENDMENT

BE IT ORDAINED by the City Council of the City of Elizabeth City that the following amendment be made to the annual budget ordinance for fiscal year ending June 30, 2023:

SECTION I. That the Police Departmental Supplies Line Account (10-5100-3300) be decreased by \$28,978.00.

And that the Police Capital Outlay Line item (10-5100-7400) be increased by \$28,978.00.

(This amendment will fund the Police Department with the purchase of Surveillance items and storage cabinets.)

ADOPTED, this 12th day of September 2022.

E. Kirk Rivers
Mayor

Attest:

April Onley, NCCMC
City Clerk