



AGENDA ITEMS	Council Meeting Date: Tuesday, May 28, 2024
Grant Reference No. _____	
Department: <u>Police</u>	
Fund Number/Department Number: <u>10-5100-3303</u>	Public Hearing: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

BACKGROUND: I am respectfully requesting the reimbursement amount of \$878.46 be moved from the Revenue Account - PAL Mentoring Grant (10-3490-5160) to the Expenditure Account- PAL Line Item (10-5100-3303).

Financial Impact: One Time Recurring

Comments:

Analysis: Transfer the \$878.46 reimbursement from the Revenue Account - PAL Mentoring Grant (10-3490-5160) to the Expenditure Account- PAL Line Item (10-5100-3303).

Department Head Recommendation:

Attachments: Yes No

Reviewed by:

Department Head: A. S. Amos Jr
Date: 05/22/2024
Finance Officer: _____
Date: _____
City Manager: _____
Date: _____

FINANCE DEPT OFFICE USE	
<input type="radio"/>	Recommend for Approval
<input type="radio"/>	Do not recommend

**CITY OF ELIZABETH CITY
BUDGET AMENDMENT ENTRY
FY 2023-2024
BUDGET YEAR 04**

PREPARED BY: NLWeeks
EFFECTIVE DATE: 5/21/2024
JOURNAL ENTRY: _____

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	COUNCILS APPROVAL	EXPENDITURE	REVENUE	INCR/DECRE
10-3490-5160	PAL Mentoring Grant			\$ 878.46	DECREASE
10-5100-3303	PAL (Police Athletic League) Expenses		\$ 878.46		INCREASE

KEYED: _____ **DATE:** _____
EDITED: _____ **DATE:** _____

POLICE (RE: PAL Grant Funds Received.
 Transfer to PAL Expense (ECPD)



MEMORANDUM

Property Management & Training

RESPECT PROFESSIONALISM HONESTY INTEGRITY FAIRNESS

TO: Brian Lewis,
Assistant Finance Director

CC: Alicia Steward,
Finance Director

FROM: James E. Avens, Jr. *JSA*
Interim Chief of Police

SUBJECT: Request to Transfer Funds
(Reimbursement of National PAL Grant)

DATE: 05/20/2024

Please be advised the City has received an amount of \$878.46 through reimbursement from the FY 23 (2024) National PAL Grant.

I am respectfully requesting the reimbursement amount of \$878.46 be transferred from the Revenue Account – PAL Mentoring Grant (10-3490-5160) to Expenditure Account - PAL Line Item (10-5100-3303).

Thank you in advance for your time and attention to this matter; if you have any questions feel free to contact me.

**Police Department
City of Elizabeth City, P. O. Box 347, Elizabeth City, NC 27907-0347
Phone: (252) 335-4321 – Fax (252) 338-0128**

City of Elizabeth City

- CASH RECEIPT -

Dept. Police

Date 5/16/2024

142383

Payment Code Number # 64.92

Payment Amount \$878.46

G.L. Account Number 10-3490-5160

Deposit Number _____

Source of Revenue National Police Activities League

Address 301 McLullough Dr. Ste. 400

Check Number Charlotte, NC #9901171141

Description Reimbursement (FY 2023-2024)

National P.A.L. Grant
Award

PREPARED

APPROVED

KEYED