



AGENDA ITEMS	Council Meeting Date:
Reference No.	Tuesday, May 27, 2025
Department:	Public Utilities Energy Management
Fund Number/Department Number:	30-8400
	Public Hearing:
	Yes <input type="checkbox"/> No <input type="checkbox"/>

BACKGROUND: On 03/27/2024 an insurance check was received from NCLM to repair the Hall Honda Pump Station Generator in the amount of \$10,372.40 where mice ate through the electrical wiring causing the generator not to work.

Financial Impact: One Time Recurring


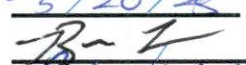

Comments

Analysis: The Hall Honda Generator is pending with an estimate of \$12,872.40 from Eastern Generator Solutions. The remaining balance for the repair will be charged to the Maintenance & Repair Equipment account.

Department Head Recommendation: By motion, approve the attached Budget Ordinance Amendment to modify the appropriation of funds.

Attachments: Yes No

Reviewed by:

Department Head:		FINANCE DEPT OFFICE USE
Date:	5/20/25	
Asst. Finance Officer:		
Date:	05/20/25	
City Manager:		<input checked="" type="radio"/> Recommend for Approval
Date:	05/21/25	<input type="radio"/> Do not recommend



AMENDMENT TO FISCAL YEAR 2025 BUDGET ORDINANCE
CITY OF ELIZABETH CITY

BE IT ORDAINED by the City Council of the City of Elizabeth City, North Carolina:

SECTION I. To amend the Budget Ordinance for Fiscal Year 2025, the appropriations are to be changed as follows:

Account #	Department / Account Title	Decrease	Increase
30-8400-1600	Maintenance & Repair- Equipmanet (Energy Management)		\$ 10,372.00
	Total	\$ -	\$ 10,372.00
Total change in Expenses		\$	10,372.00

Section II.

To amend Fiscal Year 2025 Budget Ordinance, the anticipated revenues are to

Account #	Department/Account Title	Decrease	Increase
30-3990-0000	Retained Earnings Appropriated (Electric)		\$ 10,372.00
	Total	\$ -	\$ 10,372.00
Total change to Revenues		\$	10,372.00

ADOPTED, this 27th day of May 2025

Attest: _____
April Onley, NCCMC
City Clerk

E. Kirk Rivers,
Mayor



Natalie Weeks <nweeks@elizabethcitync.gov>

Budget Amendment

Dwan Bell <dbell@elizabethcitync.gov>

Tue, Mar 18, 2025 at 3:43 PM

To: Natalie Weeks <nweeks@elizabethcitync.gov>

Cc: Danielle Brickhouse <dbrickhouse@elizabethcitync.gov>, Brian Lewis <blewis@elizabethcitync.gov>

Hello Natalie,

I talked to Brian about this last week. This was initially approved last year but the check was deposited in the wrong revenue account which in turn our budget amendment form needed to be corrected. Brian, said to just re-write the amendment and leave off the account numbers. He stated that he will take care of the part. If he needs me to add them, just let me know and I can take care of that.

Best,

Dwan A. Bell - MPA
Public Utilities Director
410 Pritchard Street
Elizabeth City NC, 27909
Office: 252-337-6628
Email: dbell@elizabethcitync.gov



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AGENDA ITEMS		Council Meeting Date:
Check Reference No. 105024		Monday, March 17, 2025
Department: Water & Sewer - Pump Station		
Fund Number/Department Number: 30-8400		Public Hearing:
		Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

BACKGROUND: On 3/27/24 an insurance check was received from the NCLM to repair the Hall Honda pump station generator in the amount of \$10,372.40 where mice ate through the electrical wiring causing the generator not to work. On March 27, 2024, an insurance check in the amount of

Financial Impact: One Time Recurring

Comments: Requesting to transfer Check # 105024 in the amount of \$10,372.40 for generator repair.

Analysis: The Hall Honda generator repair is pending, with an estimate of \$12,872.40 from Eastern Generator Solutions (Estimate #502). The remaining balance of \$2,500.00 for the repair will be charged to the Maintenance & Repair Equipment account.

Department Head Recommendation: I recommend approving the transfer request of \$10,372 to cover the repair costs for the Hall Honda Pump Station Generator.

Attachments: Yes No

Reviewed by:

Department Head: Lisa Bell
 Date: 3/17/25

Finance Officer: _____
 Date: _____

City Manager: Reginae Johnson
 Date: 03/17/25

FINANCE DEPT OFFICE USE

Recommend for Approval

Do not recommend