



AGENDA ITEMS	Council Meeting Date:
Grant Reference No. _____	Monday, May 28, 2024
Department: <u>Fire</u>	
Fund Number/Department Number: <u>10-5300-0200</u>	Public Hearing:
	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

BACKGROUND: Fire Station One was struck by a vehicle on February 17, 2024. At that time the building suffered damage to the HVAC units and the brick wall. Funds from various line items were used to pay for repairs

Financial Impact: One Time Recurring

Comments:

These repairs were paid for using various line items and the insurance check has finally been released. These funds will be put back into the fire department budget.

Analysis: Recommend to move \$25,206.92 from the insurance revenue account 10-3350-8300 to the fire department salaries and wages account 10-5300-0200

Department Head Recommendation: Recommendation to approve transfer request to salaries to offset pay increase approved by council

Attachments: Yes No

Reviewed by:

Department Head: Chris Co
Date: 5/10/2024
Finance Officer: Alicia Stewart
Date: 5/14/24
City Manager: Debrae Freeman
Date: 5/14/24

FINANCE DEPT OFFICE USE	
<input checked="" type="radio"/>	Recommend for Approval
<input type="radio"/>	Do not recommend



Chris Carver <ccarver@elizabethcitync.gov>

Insurance Check for Fire Station

3 messages

Anna Spence <aspence@elizabethcitync.gov> Thu, May 9, 2024 at 9:14 AM
To: Chris Carver <ccarver@elizabethcitync.gov>, Thomas Brooks <tbrooks@elizabethcitync.gov>, Patricia Ferebee <pferebee@elizabethcitync.gov>, Alicia Steward <asteward@elizabethcitync.gov>, Brian Lewis <blewis@elizabethcitync.gov>
Cc: Brian Eichelberger <beichelberger@nclm.org>

Hello,

The insurance check from the League has come in to repair the Fire Station.

The check was for \$25,206.92 this has been placed in the Insurance Revenue account (10.3350.8300). Department Heads have to contact Alicia Steward to have funds moved from the account to pay for repairs.

Thanks,
Anna

Anna Spence
HR Manager/Interim Human Resources Director
City of Elizabeth City
302 E. Colonial Ave.
Elizabeth City, NC 27909
252-335-2699 (office)
252-333-3208 (fax)

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Chris Carver <ccarver@elizabethcitync.gov>
To: Anna Spence <aspence@elizabethcitync.gov>

Thu, May 9, 2024 at 10:53 AM

Thank you Anna.

Chris Carver
Fire Chief
Elizabeth City Fire Department
305 E. Main Street
Elizabeth City, NC 27909
252-338-3913 Office
252-340-0343 Cell

[Quoted text hidden]

Anna Spence <aspence@elizabethcitync.gov>
To: Chris Carver <ccarver@elizabethcitync.gov>

Thu, May 9, 2024 at 11:17 AM

You're welcome.

Anna Spence
HR Manager/Interim Human Resources Director
City of Elizabeth City
302 E. Colonial Ave.
Elizabeth City, NC 27909
252-335-2699 (office)
252-333-3208 (fax)

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