



MEMORANDUM

To: Mayor and Members of the City Council

From: James Webster, Interim Chief of Police
Alicia Steward, Finance Director
Brian Lewis, Assistant Finance Director

Date: March 27, 2023

Ref: Consideration – Approval of Amendment for PAL Mentoring Grant
Award #: 22-GG-01747-MENT

BACKGROUND:

Occasionally, budget amendments are needed after the initial budget is adopted by the City Council in June for the following fiscal year. These amendments are necessary for a variety of reasons – to carry forward projects that were approved in the prior year, but were not completed before June 30th; to reflect contracts that were approved in the current year, but were not foreseen and previously budgeted; and for increases in costs that were estimated in the budget at a lower amount. On February 21, 2023 Council approved the acceptance of the sub-grant award the PAL Mentoring Grant Award # 22-GG-01747-MENT to the Elizabeth City Police department in the amount of \$16,200.00.

ANALYSIS:

With Acceptance of the Pal Mentoring Grant Award # 22-GG-01747-MENT there will be an increase to revenue line 10-3490-5160 PAL Mentoring Grant Line and an increase to expense line 10-5100-3303 PAL Expenses in the amount of \$16,200.00

STAFF RECOMMENDATION:

By motion, approve the attached General Fund budget amendment to modify the original Budget Ordinance as approved by City Council on June 30, 2022.



AMENDMENT TO FISCAL YEAR 2023 BUDGET ORDINANCE
CITY OF ELIZABETH CITY

BE IT ORDAINED by the City Council of the City of Elizabeth City, North Carolina:

SECTION I. To amend the Budget Ordinance for Fiscal Year 2023, the appropriations are to be changed as follows:

Account #	Account Name	Decrease	Increase
10-5100-3303	PAL Expenses		\$16,200
	Total		\$16,200

Section II. To amend Fiscal Year 2023 Budget Ordinance, the estimated revenues are to be changed as follows:

Account #	Account Name	Decrease	Increase
10-3490-5160	PAL Mentoring Grant		\$16,200
	Total		\$16,200

ADOPTED, this 27th day of March, 2023.

E. Kirk Rivers
Mayor

Attest:

April Onley, NCCMC
City Clerk



AGENDA ITEMS	Council Meeting Date:
Grant Reference No. <u>22-GG-01747-MENT</u>	Monday, March 27, 2023
Department: <u>Police Dept: Police Athletic League</u>	Public Hearing:
Fund Number/Department Number: <u>10-5100</u>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

BACKGROUND: On February 21, 2023 Council approved the acceptance of the sub-grant award the PAL Mentoring Grant Award # 22-GG-01747-MENT to the Elizabeth City Police department in the amount of \$16,200.00.

Financial Impact: One Time Recurring

Comments:

Analysis: With Acceptance of the Pal Mentoring Grant Award # 22-GG-01747-MENT there will be an increase to revenue line 10-3490-5160 PAL Mentoring Grant Line and an increase to expense line 10-5100-3303 PAL Expenses in the amount of \$16,200.00

0001

Department Head Recommendation: By motion, approve the attached General Fund budget amendment to modify the original Budget Ordinance as approved by City Council on June 30, 2022.

Attachments: Yes No

Reviewed by:

Department Head: *James P. Willets*
Date: 10/3/21/2023
Finance Officer: *Alissa Stewart*
Date: 3/22/23
City Manager: *Monte Freeman*
Date: 3/22/23

FINANCE DEPT OFFICE USE

- Recommend for Approval
 Do not recommend