



MEMORANDUM

To: Mayor and Members of the City Council

From: Reginald Goodson, City Manager

Date: March 18, 2026

Subj: Consideration – Parks and Recreational Interlocal Agreement
Sixth Amendment

BACKGROUND:

On April 27, 2010, the City of Elizabeth City and Pasquotank County entered into an Interlocal Agreement combining the Elizabeth City Parks and Recreation Department and the Pasquotank County Parks and Recreation Department to form the Elizabeth City/Pasquotank County Parks and Recreation Department. This Department is to be directly managed by the City of Elizabeth City with budget development and funding by both the City and County. The County will fund 55% and the City will fund 45% of the Parks and Recreation Department's annual budget. All existing City and County equipment, fixed assets and vehicles owned on July 1, 2010 shall remain property of the respective owner. All real property shall remain owned by the entity, which made the original acquisition. Any capital improvements to said owned properties will be financed by the owner of the property. The City and County shall develop a Joint Capital Improvements Plan for the development, construction and funding of any new facilities.

ANALYSIS:

The only modifications to the existing agreement can be found under the section entitled Duration, which sets the agreement to the new five-year period (from July 1, 2026 and will remain in effect until June 30, 2031.) During the County Commissioners' meeting on Monday, March 16th, the Board voted to approve the sixth amendment to the interlocal agreement.

STAFF RECOMMENDATION:

By motion, approve the sixth amendment to the Interlocal Agreement, which will run from July 1, 2026 to June 30, 2031.

STATE OF NORTH CAROLINA

SIXTH AMENDMENT TO
INTERLOCAL AGREEMENT

PASQUOTANK COUNTY

THIS AGREEMENT, made and entered into this the _____ day of _____, 2026, by and between the City of Elizabeth City, a municipal corporation organized and existing under the laws of the State of North Carolina (hereinafter called "CITY") and Pasquotank County, a body politic and political subdivision of the State of North Carolina (hereinafter called "COUNTY").

WITNESSETH:

THAT WHEREAS, on April 27, 2010, the parties entered into an Interlocal Agreement to consolidate the parks and recreation services provided by the CITY and COUNTY; and

WHEREAS, the parties amended said Agreement by Amendments dated June 6, 2011, August 13, 2012, April 29, 2014, July 6, 2020, and July 6, 2021 which original Agreement and Amendments are incorporated herein by reference; and

WHEREAS, the parties desire to amend said Agreement further;

NOW, THEREFORE, in consideration of the mutual promises and agreements herein contained, the parties hereby amend the Agreement as follows:

1. Section 8(a) of the Agreement is rewritten as follows:

8. Duration

a. This Agreement shall be extended from July 1, 2026 and shall remain in effect until June 30, 2031. Prior to December 31, 2030 the CITY and COUNTY shall meet and determine whether this Agreement shall be extended and to discuss any modifications that may be necessary.

Except as herein amended, the Interlocal Agreement and all prior Amendments thereto shall remain in full force and effect.

IN WITNESS WHEREOF, the CITY OF ELIZABETH CITY and PASQUOTANK COUNTY, both pursuant to their respective governing bodies, have caused this Amendment to be executed and attested by their duly authorized officers and their official seals affixed, the day and year first above written.

CITY OF ELIZABETH CITY

By: _____
Kirk Rivers, Mayor

(Municipal Seal)

ATTEST:

APPROVED FOR LEGAL SUFFICIENCY

April Onley, City Clerk

William H. Morgan, Jr., City Attorney

PASQUOTANK COUNTY

By: _____
Lloyd E. Griffin, III, Chairman
Pasquotank County Board of Commissioners

(County Seal)

ATTEST:

APPROVED FOR LEGAL SUFFICIENCY

Lynn B. Scott, Clerk to the Board

R. Michael Cox, County Attorney

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

Pasquotank County Finance Officer

Date: _____ Time: _____