



# MEMORANDUM

---

**TO:** Members of the City Council

**FROM:** Mayor E. Kirk Rivers

**DATE:** August 19, 2022

**REF:** Consideration – Appointment to the Tourism Development Authority

---

***BACKGROUND:***

The Tourism Development Authority (TDA) consists of nine members; one County Commissioner; one City Councilor; two members from the hotel/motel industry recommended by the hotel/motel industry and appointed by the Commissioners; one City appointment made by the Commissioners on the recommendation of the City; three County appointments; and one appointment from the hotel/motel industry based on a joint recommendation of the City and County. Pasquotank County makes all appointments to the Authority.

***ANALYSIS:***

The attached application has been submitted by Holly Audette, a Ward 1 resident, and the proprietor of The Culpepper Inn. Mrs. Audette would be an excellent candidate to fit our required hotel/motel industry appointment, and if approved by the Council, will be recommended to the County for confirmation.

***MAYOR'S RECOMMENDATION:***

***By motion and roll call vote***, recommend to the Pasquotank County Board of Commissioners that Mrs. Holly Audette. be appointed to the TDA for a two-year term, expiring August 31, 2024.



CITY OF ELIZABETH CITY
Application for Board, Committee or Commission Appointment

PLEASE NOTE: This application is a public record under North Carolina law and will be shared with third parties upon request and without notice. If there is any information you do not want released to the public, please do not include it.

Is this application for appointment yes or reappointment?

PLEASE TYPE OR PRINT CLEARLY:

1. Personal Information:

Name: Holly Audette

Mailing Address: 609 W. Main St Email: innkeeper@culpepperinn.com

City and State: Elizabeth City NC Zip Code 27909

Telephone: Home: 252-335-9235 Cell: 252-548-0070 Business:

\*Sex: F \*Race: Caucasian \*Age: 59

\*This information is requested for the sole purpose of assuring that a cross-section of individuals is appointed to serve our community

Employed By: The Culpepper Inn Current Position: Owner/manager

2. Where do you reside?

In Elizabeth City's City Limits? yes If so, which Ward? 1st

In Elizabeth City's Extraterritorial Jurisdiction (ETJ)?

In Pasquotank County outside Elizabeth City's ETJ?

3. Are you currently serving on another board, committee or commission appointed by the City of Elizabeth City? If so, please identify:

No, formerly Historic Preservation Commission

PLEASE NOTE: No resident of the City of Elizabeth City may serve in more than two appointed positions at one time in City of Elizabeth City government, unless exempted by nature of the position he or she may hold in governmental service.

4. If you previously served on a City board, committee or commission, did you fulfill your term to completion? Yes

5. Please indicate by number your order of preference in serving on the following boards, committees or commissions:

1 | Page

- Alcoholic Beverage Control Board
EC/PC Airport Authority
Board of Adjustment
Human Relations Commission
Elizabeth City Housing Authority
Historic Preservation Commission
Central Communication Advisory
Joint Animal Control Board
Planning Commission
Personnel Appeals Committee
Parks and Recreation Advisory Board
Senior Citizen Advisory Committee
Storm Water Advisory Board
1 Tourism Development Authority
Urban Forestry Commission

6. List below any experience or qualifications you have that are relevant to the board/committee/commission for which you are applying. (Use additional sheet, if necessary.)

Since 2011, proprietor of The Culpepper Inn

Applicant Statement:

I understand that I am applying for appointment to a board, committee or commission for the City of Elizabeth City; that I will be required to take an oath of office to uphold the constitutions of the United States and North Carolina and the laws of the same, if appointed; that I will be required to meet the attendance and training requirements of the City if I am appointed, and may be removed from office for failure to meet attendance requirements; that for members of those boards, commissions or committees established by the City Council as requiring annual disclosure, completion of the City's General Disclosure Form, required by Section 2-114 of the City's Code of Ethics Conflict of Interest Ordinance shall be completed by February 1 of each year; and that my application will remain on file for consideration for a period of three (3) years, after which time I will need to file a new application. I agree to comply at all times with all requirements of the office for which I am applying.

By my signature below, I hereby certify that all the information contained herein is true to the best of my knowledge and belief.

Date: 8-7-22 Signature: H K Audette

PLEASE SUBMIT THIS APPLICATION TO:
City Clerk's Office
P. O. Box 347
Elizabeth City, NC 27909
Fax: (252) 337-6956
Phone: (252) 337-6955
Email: gonley@elizabethcitync.gov

