



MEMORANDUM

To: Mayor and Members of the City Council

From: Brian Lewis, Assistant Finance Director
Alicia Steward, Finance Director
Dwan Bell, Public Utilities Director

Date: September 23, 2022

Ref: Consideration – Approval of Amendment for Emergency Management Grant Capital Projects

BACKGROUND:

Occasionally, budget amendments are needed after the initial budget is adopted by the City Council in June for the following fiscal year. These amendments are necessary for a variety of reasons – to carry forward projects that were approved in the prior year, but were not completed before June 30th; to reflect contracts that were approved in the current year, but were not foreseen and previously budgeted, and for increases in costs that were estimated in the budget at a lower amount. On July 11, 2022, the Council approved two capital projects for Public Utilities: Rivershore Road Bridge Replacement and Water/Church Street Pump Station replacement project are all part of an NC Emergency Management(NCEM) 100% reimbursement grant for up to \$2,541,500.

ANALYSIS:

At this time, we are requesting to amend the Capital Project ordinance for the NCEM grant revenue and project expenses as follows:

- Increase NCEM Grant Revenue by \$2,541,500
- Increase Rivershore Bridge Project by \$1,971,000
- Increase Water/Church St. Pump Station Project by \$570,500

STAFF RECOMMENDATION:

By motion, approve the attached Capital Project budget amendment to modify the original Capital Project Ordinance as approved by City Council on July 11, 2022.



**ORDINANCE 2022-09-02
AMENDMENT TO CAPITAL PROJECT ORDINANCE # 2022-07-04
RIVERSHORE BRIDGE REPLACEMENT PROJECT
CITY OF ELIZABETH CITY**

BE IT ORDAINED by the City Council of the City of Elizabeth City, North Carolina:

SECTION I. To amend the Capital Project Ordinance for the Riveshore Bridge Project, the appropriations are to be changed as follows:

Account #	Account Name	Decrease	Increase
68-5600-7300	Planning and design		\$697,000
68-5600-7301	Construction and Inspection		\$880,000
68-5600-7302	25% Contingency		\$394,000
	Total		\$1,971,000

Section II. To amend the Capital Project Ordinance, the estimated revenues are to be changed as follows:

Account #	Account Name	Decrease	Increase
68-3490-8280	NCEM Grant Revenue		\$1,971,000
	Total		\$1,971,000

ADOPTED, this 26th day of September, 2022.

E. Kirk Rivers
Mayor

Attest:

April Onley, NCCMC
City Clerk



ORDINANCE #2022-09-03
AMENDMENT TO CAPITAL PROJECT ORDINANCE # 2022-07-05
WATER-CHURCH STREET PUMPM STATION REPLACEMENT PROJECT PHASE 1
CITY OF ELIZABETH CITY

BE IT ORDAINED by the City Council of the City of Elizabeth City, North Carolina:

SECTION I. To amend the Capital Project Ordinance for the Water-Church St Pump Station Replacement Project, the appropriations are to be changed as follows:

Account #	Account Name	Decrease	Increase
68-5600-7305	Planning and design		\$348,008
68-5600-7306	Construction		\$248,008
68-5600-7307	15% Contingency		\$74,484
	Total		\$570,500

Section II. To amend the Capital Project Ordinance, the estimated revenues are to be changed as follows:

Account #	Account Name	Decrease	Increase
68-3490-8280	NCEM Grant Revenue		\$570,500
	Total		\$570,500

ADOPTED, this 26th day of September, 2022.

E. Kirk Rivers
Mayor

Attest:

April Onley, NCCMC
City Clerk



ORDINANCE #2022-07-05
WATER-CHURCH STREET PUMP STATION REPLACEMENT PROJECT
PHASE 1
CAPITAL PROJECT ORDINANCE

BE IT ORDAINED by the City Council of Elizabeth City, North Carolina, that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following grant project ordinance is hereby adopted:

I. The project authorized is Phase 1 of the Water-Church Street Pump Station Replacement Project.

II. The officers of this unit are hereby directed to proceed with the project within the terms of the project documents and the budget contained herein.

III. The following revenue is anticipated to be available to complete this project:

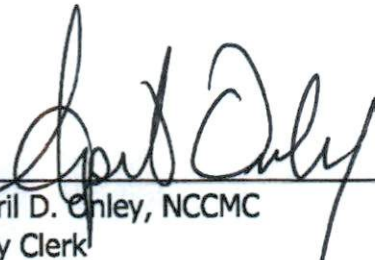
NCEM (DRM Program)	\$570,500
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IV. The following amount is appropriated for project expenses:


Engineering and Design	\$570,500
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V. Copies of this grant project ordinance shall be made available to the Budget Officer and Finance Director for direction in carrying out this project.

Adopted this 11th day of July, 2022.



April D. Onley, NCCMC
City Clerk



E. Kirk Rivers
Mayor

