



MEMORANDUM

To: Mayor and Members of the City Council

From: Richard Hicks, Interim City Manager

Date: May 5, 2022

Re: Consideration – Approval of 2022 Budget Calendar

BACKGROUND:

Each year, City staff completes and provides a budget calendar to the City Council. The original budget calendar was adopted in March; however, it was discarded after unexpected budgetary delays. Work on the FY 2022-2023 is moving much slower than I anticipated. Since I am not able to rely on the information within our accounting system, I am having to spend a lot of time researching and verifying that the information is correct. I have a balanced budget nearly prepared for the General Fund, and expect to have the Water and Sewer Funds completed sometime next week. With that in mind, we would like to adopt the following dates for budget meetings and presentations:

Date	Action
May 16, 2022	General Fund Discussion
May 23, 2022	Enterprise Fund Discussion
June 6, 2022	Enterprise Fund Discussion Cont. / Q&A
June 13, 2022	Wrap-up Budget Discussion / Call for a Public Hearing
June 27, 2022	Hold a Public Hearing and Adopt Final Budget

ANALYSIS:

These meetings will be held as special meetings and/or added as special work sessions to currently scheduled meetings. All special budget sessions will begin at 5:30 p.m. If it is deemed necessary, we could also add an additional date on Monday, June 20th if the

Council feels it needs more time for discussion. Staff will arrange to have these meetings televised, as has historically been the pleasure of the Council.

STAFF RECOMMENDATION:

By motion, adopt the proposed budget calendar for Fiscal Year 2022-2023 as presented herein and instruct staff to make arrangements to have these special meetings televised.