



MEMORANDUM

To: Mayor and Members of the City Council

From: Reginald Goodson, Interim City Manager
April Onley, City Clerk

Date: December 6, 2024

Re: Consideration – Adoption of 2025 City Council Meetings Calendar

BACKGROUND:

Annually, the City Council must adopt a calendar showing its scheduled meeting dates for the upcoming year. Attached, you will find the proposed calendar for 2025, with meetings held on the second and fourth Mondays of each month.

ANALYSIS:

Regular City Council meetings begin at 7:00 p.m. on the second Monday of the month, while work sessions begin at 5:30 p.m. on the fourth Monday, followed by a regular session at 7:00 p.m. As has been the historical practice, only one meeting is scheduled during the months of July and December.

For 2025, we will only have one holiday exception to our regular schedule, which is as follows:

- **Memorial Day – Monday, May 26th** – Meeting will be held Tuesday, May 27th (*Per the Rules of Procedure: The council shall hold a regular meeting on the second and fourth Monday of each month, except that if a regular meeting day is a legal holiday, the meeting shall be held on the next business day.*)

STAFF RECOMMENDATION:

By motion, adopt the City Council meeting schedule for 2025, as presented.



City Council Meetings Calendar for 2025
Meetings are held in Council Chambers of the
Municipal Administration Building, 306 E. Colonial Avenue

Date	Time	Meeting
January 13, 2025	7:00 p.m.	Regular Meeting
January 27, 2025	5:30 p.m.	Work Session
	7:00 p.m.	Regular Meeting
February 10, 2025	7:00 p.m.	Regular Meeting
February 24, 2025	5:30 p.m.	Work Session
	7:00 p.m.	Regular Meeting
March 10, 2025	7:00 p.m.	Regular Meeting
March 24, 2025	5:30 p.m.	Work Session
	7:00 p.m.	Regular Meeting
April 14, 2025	7:00 p.m.	Regular Meeting
April 28, 2025	5:30 p.m.	Work Session
	7:00 p.m.	Regular Meeting
May 12, 2025	7:00 p.m.	Regular Meeting
May 27, 2025	5:30 p.m.	Work Session
	7:00 p.m.	Regular Meeting
June 9, 2025	7:00 p.m.	Regular Meeting
June 23, 2025	5:30 p.m.	Work Session
	7:00 p.m.	Regular Meeting
July 14, 2025	7:00 p.m.	Regular Meeting
August 11, 2025	7:00 p.m.	Regular Meeting
August 25, 2025	5:30 p.m.	Work Session
	7:00 p.m.	Regular Meeting
September 8, 2025	7:00 p.m.	Regular Meeting
September 22, 2025	5:30 p.m.	Work Session
	7:00 p.m.	Regular Meeting
October 13, 2025	7:00 p.m.	Regular Meeting
October 27, 2025	5:30 p.m.	Work Session
	7:00 p.m.	Regular Meeting
November 10, 2025	7:00 p.m.	Regular Meeting
November 24, 2025	5:30 p.m.	Work Session
	7:00 p.m.	Regular Meeting
December 8, 2025	7:00 p.m.	Regular Meeting