



MEMORANDUM

To: Mayor and Members of the City Council

From: Montrè Freeman, City Manager
Dwan Bell, Public Utilities Director
Alicia Steward, Finance Director
Jon Hawley, Grants Administrator

Date: August 25, 2023

Re: Consideration - Acceptance of Bid, Curb Ramp Retrofit Project

BACKGROUND:

In late 2021, the General Assembly appropriated \$250,000 to the City of Elizabeth City for sidewalk improvements. This appropriation, made through the State Capital and Infrastructure Fund (SCIF), will help the City improve substandard sidewalks and further implement our Americans with Disabilities Act Transition Plan. This spring, City staff finalized our SCIF award with the Office of State Budget and Management, and designated the funds for the "Curb Ramp Retrofit Project" (CRRP).

Following two solicitations for bids, City staff now recommend awarding this work to Eastern Earthscapes, of Fremont, NC. They are the lowest, responsible bidder at \$246,000.

ANALYSIS:

The City first advertised for bids from June 1st to July 7th, and received only one eligible bid for the project, which was returned unopened. To encourage competition and get the best possible price, City staff re-advertised for bids from July 14th to August 11th, and also made minor changes and clarifications to the bid solicitation to encourage responses. We received three bids and opened them. They are as follows (for a detailed breakdown of each bidder's costs, please see attached Bid Tab sheet):

- Eastern Earthscapes, \$246,000
- H & H Enterprises, \$550,000
- WM Heckstall, Inc., \$841,007.20

Eastern Earthscapes is the lowest, responsible bidder, and they have extensive experience performing curb ramp projects. We recommend awarding this contract to them.

The CRRP will retrofit/reinstall detectable warning/truncated dome mats on up to 305 curb ramps throughout the city. The ramps proposed for retrofitting are ADA non-compliant but were in fairly good condition, based on their evaluations in the ADA Transition Plan. However, those evaluations are several years old now; in case the ramps need more work than expected, our bid solicitation did collect unit pricing information on concrete repair and replacement, which shall be incorporated into the construction contract. As repairs and replacements are more expensive, those will be reviewed and approved by Public Utilities on a case-by-case basis.

Should the Council approve this award, Public Utilities' next steps will include meeting with Eastern Earthscapes to discuss an efficient order of work. In case the project budget ultimately cannot cover all retrofits and/or repairs needed, we will also prioritize retrofits in high-traffic areas, such as school zones. Our expectation is that work will begin no later than October 31, 2023, and work will be completed by April 1, 2024.

STAFF RECOMMENDATION:

By motion, award a construction contract for the Curb Ramp Retrofit Project to Eastern Earthscapes in the amount of \$246,000.

**CITY OF ELIZABETH CITY
 BID / QUOTE SUMMARY**

Invitation for Bid

Opening Date: August 11, 2023 Time: 2:00pm

Material or Service: Request For Bids Curb Ramp Retrofit Project

Line Items	Quantity	Unit	Vendor		
			W.M. Heckstall Total Price	Eastern Earthscapes & Construction, LLC	H&H Enterprises of Knightdale, LLC
Mobilization	1	Lump Sum	\$ 32,000.00	\$ 1,000.00	\$ 33,960.00
Retrofit Curb Ramp (Detectable Warnings)	305	EA	\$ 689,007.20	\$ 244,000.00	\$ 466,040.00
Traffic Control (Lump Sum)	1	Lump Sum	\$ 120,000.00	\$ 1,000.00	\$ 50,000.00
Total Price			\$ 841,007.20	\$ 246,000.00	\$ 550,000.00
Additional Items As Needed					
Asphalt Plant Mix	TBD	Ton	\$ 260.00	\$ 275.00	\$ 618.13
2'-6" Concrete Curb and Gutter	TBD	LF	\$ 38.00	\$ 52.00	\$ 100.00
4" Concrete Sidewalk	TBD	SY	\$ 55.00	\$ 64.00	\$ 150.00
Concrete Curb Ramp	TBD	EA	\$ 2,000.00	\$ 2,500.00	\$ 3,000.00
Remove and Replace Curb Ramp	TBD	EA	\$ 2,300.00	\$ 2,500.00	\$ 4,000.00

Recorder: Randy C. Lassiter Jr., Purchasing Manager

Date: August 21, 2023

Option to renew for 24 months.

Copy of form to be forwarded to Director of Finance and Department upon completion along with a listing of vendors receiving requests for proposals. All bid tabulation forms over \$30,000 must be typed.

The apparent low bidder provided a 5% bid bond.