



MEMORANDUM

To: Members of the City Council

From: Mayor Kirk Rivers

Date: January 5, 2024

Re: Consideration – Councilor Appointments to Boards/Commissions/Committees

BACKGROUND:

Historically, during the first City Council meeting held in January, the Mayor makes recommendations to the City Council regarding appointments to various boards, committees, joint action agencies and task forces. This is generally on the regular agenda in case there needs to be discussion so we may ascertain that your desires and interests will be accommodated to the best of my ability.

ANALYSIS:

During my first term, in addition to the regular standing committees, I also added the smaller "in-house" Council Committees that work with each of the City's departments. These committees are the ones that provide reports and evaluate individual items during Work Sessions.

Attached you will find a listing of both the standing committee and in-house committee rosters from my appointments in 2022. The only change I have suggested for standing committees is to replace the space vacated by former Councilwoman Baxter on the ECPC EDC with Councilwoman Felton. On the in-house committees, I have made Councilman Morris the chair of Public Affairs / IT and a member of Parks and Recreation. Occasionally, members of the Council find their work schedules or other commitments change over the course of their service to these boards, and they may approach me about being removed or placed on another board that better aligns with their schedules. Though the in-house committees will coordinate around the Councilors should they need to meet on a matter, some of the standing committees do require specific dates and times for their meetings.

RECOMMENDATION:

By motion and roll call vote, pursuant to past practices, I would like the City Council to approve the 2024-2025 Council Committee rosters.

EKR/ado

City Council Committee Membership 2024-2025

Entity	Kirk Rivers	Johnson Biggs	Joseph Peel	Javis Gibbs	Rose Whitehurst	Kem Spence	Katherine Felton	Ronnie Morris	Johnnie Walton
EC-PC Economic Development Commission	Ex-Officio	X	X				X		
EC-PC Airport Authority	X								
NC Eastern Municipal Power Agency	Primary					Alternate			
Tourism Development Authority									X
Elizabeth City Downtown Inc.		X							
EC Chamber Board	Ex-Officio								
Finance Committee	X	X	X	X	X	X	X	X	X
Parks & Rec Advisory Board				X	X				
Human Relations Commission							X		
Storm Water Advisory Board		X				X			X
Albemarle RPO Transportation Advisory Committee			X						

In-House Council Committees

Public Safety

Kem Spence – Chair
Joe Peel
Katherine Felton

Public Utilities

Johnnie Walton – Chair
Johnson Biggs
Kem Spence

Human Resources

Katherine Felton – Chair
Javis Gibbs
Rose Whitehurst

Parks & Recreation

Javis Gibbs – Chair
Ronnie Morris
Rose Whitehurst

Planning

Joe Peel – Chair
Johnnie Walton
Johnson Biggs

Community Development

Rose Whitehurst- Chair
Katherine Felton
Johnnie Walton

Public Affairs / IT

Ronnie Morris – Chair
Joe Peel
Javis Gibbs