



TO: Mayor and City Councilors
FROM: Rich Olson, City Manager
REF: FYI ~ Week Ending July 22, 2011
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1. On Wednesday, Rebecca Cross, Tim Williams and I met with Ted Holmes, who is the project manager for Archer Western, on the Elizabeth Street/Camden Bridge replacement project (NCDOT U4438). Mr. Holmes informed us that he is working on a project schedule, which works around NCDOT intermediate completion dates. Once he has completed the construction schedule, he has offered to have a public meeting to discuss the project sometime in August. He did inform us that the eastbound drawbridge will be taken out of service by the end of August. Traffic will be moved to the westbound bridge, which is consistent with the information NCDOT provided during their meeting. Archer Western and NCDOT have rented office space in the former Riverside Medical Building to be close to the construction area.
2. George Raper and Son provided the schedule for the completion of Phase I of the Elizabeth Street utility relocation project this week. According to the schedule, the projected completion date is August 8, 2011, with Phase II beginning on August 9. This schedule has been placed on the homepage of the City's website for the public's convenience. It details the daily work schedule, which of course may be impacted by weather and unforeseen construction issues.
3. The contractors have continued to make good progress on Phase I of Contract 2. All of the water mains have been installed and they are now replacing all of the water services. Drainage systems were being completed in the alley between Logan Raye's and Thumpers today, leaving the only underground work in this phase of the project to be the drainage at the intersection of Poindexter Street and Colonial Avenue. Currb and gutter and sidewalk work has started and will continue for the next two weeks as the contractors also prepare the roads for the base course of pavement. We all remain optimistic that Phase I will be

completed the week of August 8, at which time they will immediately start Phase II, which will be on Colonial Avenue and McMorrine Street. Again we thank everyone in advance for their patience and cooperation.

4. ELJ, Inc. has almost completed cleaning and repairing the inside of the raw water reservoir at the Water Treatment Plant. The structural engineer has inspected the tank and reported no structural defects or concerns about the tank. The contractor plans to start installing the tank lining next Tuesday, anticipating that it will take about two weeks to complete. When the lining is complete, the only work to be finished will be the catwalk across the top of the tank that will give operators access to the operating nuts for the mud valves in the bottom of the tank. We hope to start filling the tank by mid-September. While cleaning the tank, the workers found dates crudely etched in the tank, which are presumed to be prior dates when the tank was cleaned. There were several dates in the 40's, 50's and 60's. The most recent date was in 1974, which we presume to be the last date the tank was cleaned (almost 37 years ago). Maybe we should restart the practice of days gone by and plan maintenance of the tank on a three to five year cycle!
5. The City has been planning for the replacement of the filters that water goes through as a last process before it leaves the Water Treatment Plant headed for the distribution system in the City. This week, we opened the contractor's bids for the filter replacement work. We received eight bids that ranged from \$431,000 to \$549,720. The apparent low bid is currently being reviewed for compliance with all bid requirements, with the intention of asking the City Council to authorize execution of the contract at the next council meeting on August 8th.
6. This week, the City received from Community Investment and Assistance (CIA) the Finding of No Significant Impact (FONSI) on the Pearl Street/North Road Street project. The City will now be requesting the Release of Funds (ROF) from CIA. The required FONSI and ROF notice will be published in the Daily Advance on Tuesday, July 26. Sometime after August 26, the City should receive notification from CIA. Now that we have the FONSI in hand, we will start advertising the project. Under HUD rules, we cannot open bids until the state has issued the ROF. We have tentatively established August 30th for the bid opening. I hope to place this matter on the September 12, 2011 Council meeting agenda for bid award.
7. This week, the heat indices were well over the 100 degree mark. City employees working outside should be commended both for their tolerance of the working conditions and their willingness to start the outside

workday at 5 a.m. to try to beat the heat and get the work done. Thanks for a job well done!

8. A proposed sidewalk from Providence Road to the Farm Fresh Plaza has been designed and reviewed by NCDOT. We anticipate that the project will be advertised for construction bids next week, with bids opened on August 18. It is staff's intention to place the construction contract on Council's agenda for authorization on August 22.
9. The Department of Planning & Community Development staff hosted and participated in the North Carolina Chapter of the American Planning Association Code of Ethics webinar today. The 90-minute webinar was presented by Sue Schwartz, FAICP (Interim Director of Planning & Community Development for the City of Greensboro, North Carolina) and included a discussion of APA-sanctioned codes for professional planners, recommended codes of conduct and participation for advisory boards, commissions and elected officials. An invitation to attend the webinar was extended to and accepted by City staff directly involved in the planning process, all advisory boards staffed by the Planning Department, Pasquotank County staff, nearby Currituck County staff, and local private-sector land use professionals. I would like to thank Assistant County Manager Rodney Bunch and County Planning Director Shelly Cox for allowing use of the Public Safety EEOC facility for the webinar exercise.
10. Chief Charles Crudup has applied for a technology and equipment improvement grant with the Bureau of Justice (JAG office). Once approved, the Elizabeth City Police Department will receive \$15,409 in grant funds. To enhance the Police Athletic League program, the police department will purchase heating and air units for the PAL gymnasium that will be installed in classrooms to be used for after-school tutoring services, as well as other program enrichment activities. This upgrade will be beneficial to both City and County youth who are participants of the Police Athletic League. To improve the technical operations of the police department, grant funding will also be used to purchase one additional mobile data terminal and four additional non-lethal tasers. Mobile data terminals and non-lethal tasers are used to outfit first responders; and are necessary for the efficient and effective operation of the police department. Public comments regarding this grant application may be made in writing to Chief Crudup, and will be accepted through Friday, July 29, 2011.
11. I have been working with the Elizabeth City Housing Authority to purchase two surveillance cameras that will soon be installed in the Debry

community. The surveillance camera system has the ability to be monitored and recorded by both the Elizabeth City Housing Authority and the Elizabeth City Police Department. The police department's surveillance camera program serves as a vital part of its crime prevention efforts. Members of the police department monitor all surveillance cameras from the department's communications area; and, officers in the field also have access to the camera system via their mobile data terminals. Two additional surveillance cameras were approved for purchase by the police department in the City's 2011/12 fiscal year budget. These two cameras will be strategically placed in locations throughout the City to enhance the already existing surveillance camera system. Chief Crudup and I are pleased to have the Elizabeth City Housing Authority join us in our crime prevention efforts.

12. The 2011 season of the Mariners' Wharf Film Festival concludes on Tuesday, July 26th with the Alfred Hitchcock thriller, "Notorious," starring Cary Grant and Ingrid Bergman. Screening time is 8:30 p.m. Concessions will be provided by ECDI. But that's not all! At 6:00 p.m. on the same night as the film, the 2011 Music on the Green series will be launched with Bobby Plough kicking off the nine-week event. For a complete listing of all the bands performing this year, also on Tuesday nights, visit www.musicatmarinerswharf.com. And last but not least, on Friday, July 29th at 8:30 p.m., Kids' Flix, presented by the Parks and Recreation Department, offers its July feature, the animated charmer "An American Tale." Popcorn and drinks will be sold by the EICiPaCa Babe Ruth Baseball Association. One week - three free events at Mariners' Wharf Park. It's hard to beat that. And by the way, even when it's sweltering, it's comfy by the river with a light breeze, so come on down!
13. Maritime Ministries will be performing at Mariners' Wharf Park on Monday, July 25th from 6:30 p.m. until 9 p.m. This group is based out of Richmond, Virginia and has been invited by Mid-Atlantic Christian University to visit our community next week. The group will have Chinese-Irish musicians performing from Dublin, Ireland.

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