



TO: Mayor and City Councilors

FROM: Rich Olson, City Manager

REF: FYI ~ Week Ending June 17, 2011

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1. The environmental review has been completed on the North Road Street and Pearl Street project. The Department of Commerce has forwarded all documents to the State Clearinghouse for review by outside agencies. It is expected that the 30 day comment period will be uneventful. In anticipation, I have asked Sean Robey to start the advertisement of the project, which should occur on July 5, 2011. If the City receives the release of funds authorization from Community Investment (formerly DCA) by August 18, 2011, we will open bids around August 18. We hope to award the contract during the City Council meeting scheduled for August 22, 2011. This is an aggressive timeline, but one we should be able to keep.
2. Work on the Elizabeth Street utility relocation project is continuing at a satisfactory pace. The boring contractor has completed the "jack and bore" part of the project on Colonial Avenue and the sewer line has been installed in the casing. He has demobilized from the site. The contractor has installed the water line and force main at the intersection of Water Street and Colonial Avenue and has tapped into the existing utilities. As we expected, we are finding a number of pipes that we did not know existed and are dealing with them on a case by case basis. The sanitary sewer line running along Water Street is currently being installed. NCDOT has approved a temporary containment area to hold the contaminated soil being excavated from Water Street; and has approved a change order to address the contaminated soil. Although the exact amount of soil needed to be removed is yet undetermined, the estimated cost is \$10,000. During the upcoming week, Barnhill Contracting Company will be removing asphalt on Water Street and the contractor will begin installing the storm drainage on Water Street. The 24 inch force main will be laid on Colonial Avenue between Water Street and Poindexter Street. The alleyway between Thumpers and Logan Rayes has been excavated and all

utilities have been located. The contractor will begin laying the water and sewer lines in the alley next week. I again thank everyone for their patience and cooperation during this project.

3. This morning, Parks and Recreation Director Bobbi White and I met with CAMA Representative Kelly Russell at the Fish Courts to discuss the possibility of acquiring a CAMA permit to raise the basketball court at the park. Ms. Russell was very helpful. She believes we can secure a CAMA permit if we can provide ownership of the park. That is where the problem may be. Bobbi White has spoken with six women in the community that knew individuals who were members of the Negro Woman's Community Club. So far, we have not been able to locate any living members. It was thought that the club eventually became the University Women or the Senior or Junior Matrons, but this has not been confirmed. We are looking into whether the city can obtain a Quick Claim Deed to the property in order to secure the CAMA (minor) permit. The Parks and Recreation Department wants to raise the existing basketball court two feet with a six foot slope around the perimeter. The 40' X 80' asphalt court will remain as a base and sand/ABC stone will be used to raise the court. The basketball goals and team benches will be replaced. A six foot fence and a solid retaining wall will need to be built to act as a physical barrier between the park and Charles Creek. Hopefully, we can obtain ownership of the park and restore this basketball court for neighborhood play.
4. The Elizabeth City Fire Department has been awarded a grant from the Division of Health and Human Services to receive 400 smoke detectors, 267 carbon monoxide detectors and \$5,000 to canvas areas of the city as deemed necessary by the grant requirements. Additional information and advertisement of this project will follow in the next few months. We are excited to extend this opportunity to the residents of the City of Elizabeth City.
5. Work is continuing at the water treatment facility to remove the residual solids build-up within the 3 MG raw water reservoir. To date, there has been removal and disposal of 1,027,000 gallons of this material. Work continues to be hampered by the debris from the collapsed baffle walls. It is estimated that this portion of the project will last another two to three weeks. Upon completion of the cleaning phase, an inspection of the integrity of the tank walls and floor will be conducted. After the inspection, the next phase of the project will be to line the tank to repair current leaks and prevent any future leaking of the tank.

6. An advertisement will appear in next Wednesday's Daily Advance to solicit sealed bids for filter renovations for the water treatment plant. Bids will be received by the city until 10:00 a.m. on Wednesday, July 20, 2011. The scope of work for these filter repairs includes: removal of existing flash mixers, compressed air line and galvanized water line; demolition and removal of existing filter bottoms, media, filter sweeps and their associated hardware; fabrication and installation of new aluminum air header piping with electric actuated butterfly valves; and installation of new filter backwash system and media. A copy of the notice has been placed on the homepage of the City's website (www.cityofec.com).
7. The Senior Center is hosting a free "Scam Jam" on Friday, June 24 from 10 a.m. to 2 p.m. This seminar will provide information on how to avoid becoming a victim of consumer fraud and exploitation. Lunch will be provided and registration is required by calling the Senior Center at 337-6662. This event is sponsored by the AARP, the NC Department of Insurance, the Albemarle Commission Area Agency on Ageing and the Gates County Aging Task Force in partnership with the NC Attorney General, the NC State Treasurer, the NC Consumer Fraud Task Force and the Pasquotank County Sheriff's Department.
8. Upcoming Event Reminders:
 - The 10th Annual Juneteenth Festival will be held tomorrow from noon until 9 p.m. at Waterfront Park. Mayor Pro Tem Hummer will bring greetings on behalf of the City during opening ceremonies at 2 p.m.
 - The Elizabeth City Area Chamber of Commerce is sponsoring an Open House hosted by Women First OB/GYN on Thursday, June 23 from noon until 1 p.m. Please RSVP by calling 335-4365 if you plan to attend.

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