

**MONDAY-7:00 P.M.**

**JUNE 14, 2010**

**CITY COUNCIL**

The City Council of the City of Elizabeth City held its first regular meeting of the month on the above date and time in the City Council Chambers of the Municipal Administration Building with Mayor R. A. McLean presiding. Council members attending were: J. M. Baker, M. E. Brooks, L. Hill-Lawrence, L. A. Hummer, R. E. King, B. S. Meggs, J. A. Stimatz and J. B. Walton. Staff members attending were: City Manager R. C. Olson, City Attorney W. H. Morgan, Deputy City Clerk V. D. White, Electric Director K. F. Clow, Human Resource Director K. W. Felton, Parks and Recreation Director B. V. White, Inspection Director S. E. Ward, Police Chief C. E. Crudup, Fire Chief L. M. Mackey, Planning Director J. C. Brooks, Public Utilities Director P. A. Fredette and Finance Director S. E. Blanchard.

Mayor R. A. McLean established that a quorum was present and opened the meeting by welcoming those attending. He called upon Reverend Charles Foster for the invocation after which he led the Pledge of Allegiance to the Flag of the United States of America.

**1} APPROVAL OF THE AGENDA:**

Mayor McLean called for action regarding the prepared agenda.

Mayor Pro Tem L. A. Hummer asked to remove ***Item 8(d)-Authorization to execute a Memorandum of Understanding from the Consent Agenda to the Regular Agenda.***

***A motion was made by Councilwoman L. Hill-Lawrence, seconded by Mayor Pro Tem L. A. Hummer to approve the prepared agenda to include the above noted change. Those voting in favor of the motion were: Hill-Lawrence, Hummer, Baker, Brooks, King, Meggs, Stimatz and Walton. Against: None. Motion carried.***

**2} COMMENTS FROM THE PUBLIC:**

Mr. Rondell Munden, 206 Beechwood Avenue, Elizabeth City spoke regarding his concerns of the drainage project that is presently being done in Oak Grove.

**3} PRESENTATIONS:**

a} Recognition of Tim and Cindy Williams

Councilwoman B. S. Meggs presented recognition by City Council to Tim and Cindy Williams for all their hard work on the very successful 2010 Potato Festival.

b} ECSU Aviation Education Career Academy:

Dr. J. Anthony Sharp, Professional/Director of Elizabeth City State University Science Department gave a brief update on the Aviation Education Career Academy.

#### **4} APPROVAL OF MINUTES:**

Mayor McLean called for action regarding previous minutes of meetings of Council.

***A motion was made by Mayor Pro Tem L. A. Hummer, seconded by Councilwoman L. Hill-Lawrence to approve the following minutes: a} Special Meeting – January 11, 2010; b} Work Session – January 25, 2010, c} Regular Meeting – January 25, 2010, d} Regular Meeting - March 8, 2010, e} Work Session – March 22, 2101 and f} Regular Meeting – March 22, 2010. Those voting in favor of the motion were: Hummer, Baker, Brooks, Hill-Lawrence, King, Meggs, Stimatz and Walton. Against: None. Motion carried.***

#### **5} CONSENT AGENDA:**

Mayor McLean called upon City Manager R. C. Olson to read the Consent Agenda.

***A motion was made by Councilwoman J. M. Baker, seconded by Councilman R. E. King to approve the following Consent Agenda. Those voting in favor of the motion were: Baker, King, Brooks, Hill-Lawrence, Hummer, Meggs, Stimatz and Walton. Against: None. Motion carried.***

Consent Agenda:

a} Adopted the following Budget Amendments:

**BUDGET AMENDMENTS  
NUMBER 2010-06  
JUNE 14, 2010**

**BE IT ORDAINED**, by the City Council of the City of Elizabeth City that the following amendments be made to the annual budget ordinance for the fiscal year ending June 30, 2010:

**SECTION I.** That the Police Donation Revenue (103220.0050) and Police Department Expenses (105100.3300) be increased by \$3,400.

(To record revenue received for sale of calendars.)

**SECTION II.** That the General Fund Donation Revenue (103220.0051) and Parks and Recreation Tree Planting (106200.1520) be increased by \$60.00.

(To record donation received to plant tree in memory of residents by relative.)

**SECTION III.** That the Water and Sewer Retained Earnings Appropriated (313990.0000) and Water and Sewer Capital Outlay Improvements (318280.7300) be increased by \$119,163.

(To record credit applied to Tanglewood sewer assessment for upsizing water line.)

**ADOPTED**, this 14<sup>th</sup> day of June 2010.

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Roger A. McLean  
Mayor

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Dianne S. Pierce-Tamplen, MMC  
City Clerk

b} Authorized the City Manager to take advantage of the competitive bid from Virginia Public Works Equipment for the Street Sweeper awarded by the City of Raleigh and "piggyback" the purchase a similar truck for Elizabeth City for a total delivered cost of \$171,000.

c} Award of Chemical Bids for Water Treatment Plant and Wastewater Treatment Plant:

Univar USA, Inc., Suffolk, Virginia

|                            |             |                             |
|----------------------------|-------------|-----------------------------|
| Water Treatment Plant      | \$17,755.60 |                             |
| Wastewater Treatment Plant | \$ 4,485.00 |                             |
| Aqua Ammonia               |             | \$304.40/24 tons            |
| Hydrofluorosillicic Acid   |             | \$209.00/55 gal drums/50    |
| Sulfur Dioxide             |             | \$ 89.70/150 lb cylinder/50 |

AirGas Carbonics, Dallas, Texas

|                       |             |                  |
|-----------------------|-------------|------------------|
| Water Treatment Plant | \$16,790.00 |                  |
| Liquid Carbon Dioxide |             | \$230.00/73 tons |

Greer Industries, Morganton, West Virginia

|                            |              |                     |
|----------------------------|--------------|---------------------|
| Water Treatment Plant      | \$145,800.00 |                     |
| Wastewater Treatment Plant | \$ 48,600.00 |                     |
| Hydrate Lime               |              | \$162.00/1,200 tons |

Geo Specialty, Little Rock, Arkansas

|                         |              |                   |
|-------------------------|--------------|-------------------|
| Water Treatment Plant   | \$ 80,352.00 |                   |
| Liquid Aluminum Sulfate |              | \$279.00/288 tons |

Carus Crop, Peru, Illinois

|                          |             |                         |
|--------------------------|-------------|-------------------------|
| Water Treatment Plant    | \$ 6,540.00 |                         |
| Sodium Hexametaphosphate |             | \$ 54.50/50 lb bags/120 |

Jones Chemicals, Milford, Virginia

|                            |             |                  |
|----------------------------|-------------|------------------|
| Water Treatment Plant      | \$16,236.00 |                  |
| Wastewater Treatment Plant | \$ 8,118.00 |                  |
| Liquid Chlorine            |             | \$451.00/72 tons |

SNF Polydyne, Riceboro, Georgia

|                            |             |                          |
|----------------------------|-------------|--------------------------|
| Water Treatment Plant      | \$ 2,458.50 |                          |
| Wastewater Treatment Plant | \$46,350.00 |                          |
| Liquid Polymer             |             | \$463.50/55 gal drum/100 |
| Dry Polymer                |             | \$ 81.95/55 lb bag/30    |

End of Consent Agenda

**6} PUBLIC HEARING:**

a} Proposed closing of Harrell Street Alley:

City Manager Olson stated that City received a request to close a portion of the Harrell Street Alley located between Harrell Street and Pritchard Street.

Mayor McLean declared the meeting into public hearing in order to receive public input on the proposed closing. Since no one was present that wished to speak for or against the proposed closing Mayor McLean declared the public hearing closed.

***A motion was made by Councilman J. A. Stimatz, seconded by Councilman R. E. King to adopt the following resolution closing that portion of Harrell Street Alley located between Harrell Street and Pritchard Street with one half of the alley be designated to each adjacent property owner(s). Those voting in favor of the motion were: Stimatz, King, Baker, Brooks, Hill-Lawrence, Hummer, Meggs and Walton. Against: None. Motion carried.***

**RESOLUTION #1061  
ALLEY CLOSING ORDER  
HARRELL STREET ALLEY  
LOCATED BETWEEN  
HARRELL STREET AND PRITCHARD STREET**

**WHEREAS**, on the 26<sup>th</sup> of April 2010 the City Council of the City of Elizabeth City directed the City Clerk to publish a Preliminary Resolution to consider closing that portion of an alley located between Harrell Street and Pritchard Street known as the Harrell Street Alley in the Daily Advance once each week for four successive weeks, such resolution advising the public that a public hearing would be conducted in the City Council Chambers of the Municipal Administration Building on June 7<sup>th</sup> 2010 at 7:30 PM; and

**WHEREAS**, the City Council on the 26<sup>th</sup> day of April, 2010 ordered the City Clerk to notify all persons owning property abutting on that portion of alley located between Harrell Street and Pritchard Street as shown on the county tax records, by registered or certified mail, enclosing with such notification a copy of the Preliminary Resolution; and

**WHEREAS**, the City Clerk has advised the City Council that she sent a letter to each of the abutting property owners advising them of the day, time and place of the meeting, enclosing a copy of the Preliminary Resolution and advising the abutting property owners that the question as to closing that portion of alley located between Harrell Street and Pritchard Street known as the Harrell Street

Alley would be acted upon, said letters having been sent by registered or certified mail; and

**WHEREAS**, the City Clerk has advised the City Council that adequate notices were posted on the applicable alley as required by NCGS 160A-299; and

**WHEREAS**, after full and complete consideration of the matter and after having granted full and complete opportunity for all interested persons to appear and register any objections that they might have with respect to the closing of said alley in the public hearing held on June 14<sup>th</sup> 2010; and

**WHEREAS**, it now appears to the satisfaction of the City Council that the closing of said alley is not contrary to the public interest, and that no individual owning property, either abutting the alley or in the vicinity of the alley or in the subdivision in which the alley is located, will as a result of the closing be thereby deprived of a reasonable means of ingress and egress to his property;

**NOW, THEREFORE**, subject to the reservation of easements to the City of Elizabeth City for utility purposes as shown on a map recorded in Book of Maps in the office of the Pasquotank County Register of Deeds, the portion of alley lying and being between Harrell Street and Pritchard Street known as the Harrell Street Alley, is hereby ordered closed, and all right, title, and interest that may be vested in the public to said area for alley purposes is hereby released and quitclaim to the abutting property owners in accordance with the provisions of NCGS 160A-299.

The Mayor and City Clerk are hereby authorized to execute quitclaim deeds or other necessary documents in order to evidence vesting of all right, title and interest in those persons owning lots or parcels of land adjacent to the alley, such title, for the width of the abutting land owned by them, to extend to the centerline of the herein closed alley (with provision for reservation of easements to the City of Elizabeth City for utility purposes) in accordance with the provision of NCGS 160A-299(c),

The City Clerk is hereby ordered and directed to file in the Office of the Register of Deeds of Pasquotank County a certified copy of this resolution and order.

**ADOPTED**, this the 14<sup>th</sup> day of June 2010.

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Roger A. McLean

Mayor

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Dianne S. Pierce-Tamplen, MMC  
City Clerk

**7} REGULAR AGENDA:**

a} Authorization to execute MOU:

City Manager Olson stated that during the April 26, 2010 Work Session Council approved an Interlocal Agreement for the consolidation of Parks and Recreation services with Pasquotank County. Council approved forwarding a draft copy of the MOU that the City Attorney prepared to the County. The MOU has been submitted to both the City's and the County's insurance company for their review and comments. He, along with the County Manager and each respective attorney met and came to the conclusion that Paragraph 5 should be completely deleted. Paragraph #5 read as follows: "City shall fully indemnify and hold harmless County, its agents and employees from and against any and all for injuries to persons or loss of life, or damage to property, including reasonable attorney fees and defense costs arising in any manner whatsoever out of any negligent act or omission by City or its agents and employees on any City, County or jointly-owned park or recreation facility." Paragraph #4 has been reworded where both the City and County shall maintain liability insurance as called for.

Mayor Pro Tem Hummer said she is the one that asked that this be removed from the Consent Agenda to the Regular Agenda for discussion. There was an indication that there is some interest in discussing Meads Pool.

Mr. Olson stated there have been some discussions concerning Meads Pool. In our existing Parks and Recreation Consolidation Agreement, Meads Pool is exempt from that particular agreement. Right now, we have no responsibility financially or any operational responsibility associated with Meads Pool. The existing Parks and Recreation Consolidation Agreement would need to be modified and approved by both city and county entities before any of that could occur.

***A motion was made by Councilman J. A. Stimatz, seconded by Councilwoman B. S. Meggs to authorize the Mayor to execute the revised MOU regarding liability.***

Mayor McLean handed the gavel to the Mayor Pro Tem as he wished to make a statement.

Mr. McLean said he had a discussion with Randy Keaton today because we have been getting a lot of requests for some place for our kids to swim during the summer months. They talked about Meads Pool being a part of the MOU Agreement. He told me that he thought that the County Commissioners would be in favor of that. He spoke with Sean Robey who does engineering work for us and he is in the process of coming up with a feasibility study to determine what it will cost to bring Meads Pool back on line. According to Mr. Keaton, when Meads Pool was opened the cost was about \$75,000 per year to operate. He stated that some years they broke even and some years they did not. Most of the money that they earned came from swimming lessons as well as the fee for the cost of swimming. Some days they had as many as 200 kids there. Without Meads Pool there is a tremendous void in Elizabeth City relative to where our kids can go. There are a couple of places where our kids can swim but they are very costly. He would like to ask Council to agree if the Commissioners will agree to make Meads Pool as part of the MOU. It is a possibility that we will not get started this year because we don't have the lifeguards in place or swimming instructors. If we are able to include Meads Pool in the MOU by this time next year based on the kind of interest he has received from businesses as well as citizens we believe it will work and this time next year we could have kids swimming in Elizabeth City.

Councilman King asked if we needed to add it to this year's MOU or when next year comes along we can add it then.

Mr. McLean stated that if we have it now then we can begin to plan for it for next year. It would be a part of what we are trying to do for the kids in terms of swimming. Mr. Keaton thinks it is too late to get anything done this year because the pool is in disrepair right now. We don't know exactly how much it is going to cost until we get the feasibility study from Mr. Robey. That would give us a year to get it done if we all agree to undertake this project.

Councilman Stimatz said this has come up during the Youth Task Force and there is definitely a need for this facility but clearly it belongs to the County. One of the reasons that we didn't include it was because of the high overhead to run it and the needed repairs. Ms. White, our Recreation Director told us that they are estimating somewhere around \$300,000 to fix the pool up. Because it is closed when it is opened it has to be ADA compliance and they have a number of structural issues with the buildings out there. If this wants to be taken on as a project down the road he doesn't have a problem with it. We don't have to talk about it in context with the MOU. He will tell you that \$300,000 does not fall off a tree. Neither the County nor do we have that kind of money. The issue is who is going to run it. He feels that the bus belongs to the County and they should be the driver and he would like to leave it there and we could help them out. He



thinks we should wait until we hear from the County on what it is going to cost to rehab it and what kind of joint operating system we might come up with but in terms of the MOU we could go ahead with it.

Mayor McLean stated he has asked about the \$300,000 figure and he has received no details on that yet. He thinks that was just a figure that was thrown out there. If someone has those figures he would like to look at them. He would like to get it on line this year because we have kids roaming the streets with nowhere to go. He was real moved when he was told that some days there were over 200 kids out there. He simply wanted the County to agree as part of this MOU to let us take Meads Pool which he thinks is a better deal than Fun Junction that we took. He thinks Meads Pool is something that we can make work over a period of time.

Councilman Walton stated that he thinks it is a great endeavor if we start getting line up now because if you never get something started or never turn the wheels on something many times they get put in the closet and a year from now another council will be coming on and you know if you never get it started it never will become a reality. He thinks if we start exploring some avenues of trying to get it open he thinks this could make it happen. If we put it in the closet that is where it will end up three or four years from now. We should start investing some time in it and get accurate information and then make it work.

Councilwoman Baker stated that she thinks if the County wanted to make it work they could have made it work in their budget. It is their responsibility and it was their lack of maintenance that has caused it to be in the condition that it is in now. She thinks it is the County's responsibility to bring it up in working condition and if they want to do that then add it to the Joint City/County Parks and Recreation Agreement. We don't have the time or the money to put that kind of investment in a pool. There are lots of things going on and certainly there are not a lot of places for kids to swim but it haven't always been either. She just thinks that it is not up to us to do right now as we just don't have the funds to get it running.

Mr. Olson said one of the problems when you operate a pool is that it takes 30-45 days before the pool will actually open that you have to start filling it making sure the filters, chlorine level and all the chemicals are operating correctly. Even it is just too late this year but you have to remember that next year which is next fiscal year so there are a lot of questions that need to be answered. He doesn't believe it is an item that can just be put on the back burner. If it is the Council's desire to go ahead and work jointly with the County to see about opening that facility we should start on that right now because there will be expenditures in March, April and May to just get the pool ready just so that it can open by June. Opening the pool is a lot more complicated than just filling it with water

especially a pool that has set idle now for two going on three years. There will be some challenges and he would recommend that we wait until we get the report back from Sean Robey. He will give us a pretty good idea what type of costs there will be associated with it. Whatever the cost and if you want to open that pool we are going to have to find money in the upcoming fiscal year that we are working on right now to go ahead and make the pool operational. You have 30-days of operation in fiscal year 2010-2011 and then 45-days in 2011-2012. It is on of those things that covers two budget years.

Councilwoman Hill-Lawrence said you want us to look at this and he isn't saying do it, but just to look into the possibilities and go through the planning stages to see if it is feasible for that to happen.

Mayor Pro Tem Hummer said that it is worth looking into and she doesn't see the rush to enter into this Memorandum of Understanding tonight. If it does turn out that we could do something with the pool it should all be in one agreement. It is her understanding that there is a valuable piece of land that goes with this pool and perhaps we are not looking close enough at this whole package.

Mr. Olson stated that it has 35-acres and the pool all go together.

Ms. Hummer said that is another plus and she thinks it would be worth waiting until we get some figures and get more information and then bring the MOU back at that time.

Mayor McLean stated that what he can do is to withdraw what he is asking for and yield to the attorney in terms of whether this can be added if we were to add Meads Pool to the MOU.

Mr. Morgan stated that he doesn't think that it would legally make a difference. He would like to make sure you understand that the MOU that you are considering tonight is related to the document that you have already approved. It is actually called for in that earlier document. As he understands the proposed budget for 2010-2011 that includes the merged Parks and Recreation Departments and this document is needed in order for that part of your budget process to go forward. He thinks the two are unrelated. The Meads Pool issue is something that we can always consider at the appropriate time when we get Mr. Robey's figures and when Council determines that is appropriate to do but we do need this document or a document in place by July 1, 2010. The MOU deals with liability issues only. The underlying document that you approved several weeks ago is the one that actually speaks to the actual facilities themselves.

Mayor McLean said that he would withdraw his request and we will wait until we receive the costs data.

Councilman King said that he is in favor of Meads Pool but he feels that we should work closely with the County into a joint effort. We don't need to get out there and try to do it all ourselves because we are just as broke as the County.

Councilman Brooks said this is something that will be a liability to the City and you have got to understand and Councilwoman Baker covered it very well. They let Meads Pool go down when it was under their care. Now we are talking about these astronomical figures to bring it back up. The City is trying to go back into an agreement and add it on. That doesn't make any sense. He thinks we run into the same thing with the Parks and Recreation down on Simpson Ditch Road. He didn't vote for it for that purpose. He figured if we talk about it long enough it will come up to why he didn't vote for it. They have not just decided to share something with us. There will be some kind of expense and it will not be because they cannot handle it themselves. They did it because they couldn't handle it and something went wrong. When you talk about they allowed it to go down as it didn't just go down over night, they allowed it. We are now talking about these great numbers, \$300,000 and \$75,000-\$85,000 a year to keep it up, they are dumping it on the City and we can't afford to handle it right now. To include the whole deal doesn't make any sense to him.

Councilman Stimatz said if Council wants the County to move on this the first thing to do is that next Monday night the County Commissioners meet and they are going to be talking about their budget. He hopes you all will show up there and make the case for the County to do something about Meads Pool. Nobody made a case for it when it went to pot three years ago. Nobody went down there and told them that we needed it. Where were all the citizens three years ago? There is an election this fall and people are going to be elected to the County Commissioners. If the citizens of this City want the pool back then they need to get off their butts and go to the voting polls and vote for people who are going to put the County on line and say you had this before and you should have kept it up and you didn't. Once again, we are being asked as the City to be held accountable for something that the County let go. He for one is very tired of that. He is tired of being told he raised taxes when the only reason we raised taxes this year beyond the 1% for the fire fighters was because the County raised taxes last year. They raised them 13.5 cents in the last four years which is over 25% raise in property taxes by the County. We haven't done that. We have only done it when we had too and it was very clear \$.01 for the policemen, \$.01 for the firefighters. \$.04 last year and that was the first tax raise to cover operating expenses in 12 years. If you want this thing done stop looking at the City Council but go to the people that are really responsible; and that is the County. If you want to send a letter from the Mayor saying that we really want you to open this that is a great idea.

Councilman Walton said he plans to be there and he will be talking against a raise in property taxes. If they do like we did all they will do is not listen to us because he couldn't get our Council to listen to his proposal. Don't expect the Commissioners to do everything because we don't do what we should do. Don't hold other people accountable when we haven't been accountable ourselves. If we work on Meads Pool as a project starting now, we can get it done if we want to get it done. Some of us don't have kids that need somewhere to go but he does. Don't expect the Commissioners do everything. \$300,000 is not a whole lot of money in two years if we put our minds to it.

Mayor Pro Tem Hummer said getting back to the MOU she had a problem with this in the beginning because she does not see where it is going to benefit us that much. The Fun Junction for instance is going to take supervisory employees and she has heard somewhere along the way that we will have to hire at least one additional employee. We had a hard time during our budget covering everything. Some of the things are just not clear to her and she cannot vote for it.

***A motion was made by Councilman J. A. Stimatz to move the previous question. Councilwoman J. M. Baker seconded the motion. Those voting in favor of the motion were: Stimatz, Baker, Brooks, Hill-Lawrence, King, Meggs and Walton. Against: Hummer. Motion carried.***

Mayor McLean called for the vote on the original motion to approve the MOU as presented.

***Those voting in favor of the motion were: Stimatz, Meggs, Baker, Brooks, Hill-Lawrence, King and Walton. Against: Hummer. Motion carried.***

Mayor McLean stated we don't want to put ourselves in a position whereby we are fighting with the County thereby our kids are suffering. He agrees with Councilman Walton and Councilman King that we should do everything that we can to bring about a situation where our kids can have some place to go during the summer months.

2} Authorization to execute contract for Customer Service Department assessment:

Councilwoman Baker stated that we the Customer Service Task Force began meeting eight weeks ago. Herself, Councilwoman Lawrence, Councilman King, Jo Ann Austin, Glover Shannon, Darryl Harriston, Peggy Davenport and Ray Donnelly have been meeting every week and conducting a survey amongst the

Customer Service Department. We have come to the determination that we need a new overall assessment. The first departments to be assessed would be the Customer Service, Planning and Inspections since those are the three departments most impacted on the public and by the public. We have received three assessment proposals from three different companies and we are bringing them forth tonight to get the go ahead from Council to begin the assessment process. The company that we have chosen is Trellis Network Services. They are located in Hertford, North Carolina. We are requesting approval to move forward with this assessment. The cost for the first part is \$10,000.

Mayor Pro Tem Hummer said Ms. Baker you said for the first part it is \$10,000, will there be more costs involved?

Ms. Baker replied that they expect that there will be some training involved and then they will go into other departments within the City because these three departments are the most impacted, but every department is impacted.

Ms. Hummer said it seems to her that there are some conflicting actions going on. Here we have a Task Force that has been meeting on a regular basis and yet the City Manager has revamped Customer Service. She is just wondering why that was done in the middle of the Task Force doing their assessment.

Ms. Baker said Mr. Olson may want to address that but in her opinion that just happened because of the retirement of one of our Customer Service Supervisor. It just happened at that time.

Ms. Hummer said it involved more than one employee as several employees were reassigned. She was just wondering what we are doing here.

Councilman M. E. Brooks stated that in 2003, we had an assessment of Customer Service. We know from that assessment the issues that are in Customer Service as there have been no changes made. Personnel weren't changed and everything stayed the same. We are proposing to spend \$10,000 to do an assessment like the one we did in 2003 that we didn't do anything about. There is a Task Force in place but the City Manager went ahead and shook up things. It wasn't just because one employee retired. You haven't given what is in place a chance to work. It was so quickly put up to approve the costs for the assessment. We were talking about how tight things are during our budget work sessions but now we are just throwing money around like it is nothing. He doesn't understand it, as people are still suffering with electric bills and things like that but yet we are throwing money around now like money is not an issue. We still don't have the money and things are still tight. If the truth be said we were talking about possibly laying off employees and we are still talking about freezing some jobs after people leave but we are going to redo what we have

already done. Maybe the City Manager knew something that we didn't know. What you have in place is just not done right. You are putting the cart before the horse and it doesn't make any sense. If we have the money to throw away like that then he thinks about what Councilman Stimatz says all the time that Council should take a pay cut and help those people getting their lights cut off. He just doesn't understand this.

Councilman Stimatz said if he is not mistaken in 2003 it was more of an internal survey and it was only in one area. This proposes to cover three areas where we know that we have some issues. Planning, Inspections and Customer Services all deal with our people that pay bills. We are going beyond the scope of the previous one. In addition we are going out to the customers this time and asking them what their issues are. If you want to improve customer service you have to go to your customers otherwise you are fooling yourself. \$10,000 is a very cheap price in terms of providing better service in these three areas. The two specific areas have tremendous impact on business development and business growth and enhancing business opportunities. We cannot overlook that potential. This money will come back to us many fold in terms of return on investments. He has no doubt about that. Some of the issues are process issues and not people issues.

Councilwoman Baker said the assessment in 2003 was a very casual assessment that was done through COA. It was informal and casual and it did bring out a lot of points and there was nothing done about it. We had that document when we started our meetings and we decided that it is really pointless to try and fix something that was broken in 2003 that may be still broken but it is a different set of issues. It is a different working environment. Our charge from the Mayor was he wanted us to look more professional as a City and he didn't want us sending our people all over six ways from Sunday to get something done. We are still making our people travel from one place to another and then back again to maybe get one simple customer service task done that really should be able to be done through technology. It is not only one issue as there are certain personality issues. We did a survey with the customer service personnel and we got ten back out of fourteen. That is a huge response. They were very happy to see that we were finally addressing the issues that they deal with every day. Our customer service personnel are on the firing line taking abuse for decisions that we make here on Council. It has been very eye opening for all of us on the Task Force to learn a lot about what is going on and to be able to feel that we have some power to address the issues both the shortfalls in our Customer Service Department as well as a way to make us more intelligent looking and better in the eyes of our customers and our future customers. When people come in here to start a business and they have started a business in other communities we need to be able to immediately assist them. We are not ones that are going to make suggestions to the City Manager about personnel. We are the ones that

are looking at the process brought to us making sure that we try and bring all these issues to the people that will do the assessment. This will be a formal assessment and formal focus groups. There will be six focus groups that will be done within our residential customers, commercial customers and our customer service itself. We think it is very complete and she thinks it will really be a good thing and hopefully we won't recognize ourselves in a couple of years.

Councilman Brooks said when the Task Force was put together he was of the assumption that it was a Customer Service Task Force. Now he hears that Inspections and Planning are involved. Let's go through all the departments. If you are going to pay \$10,000 then go through the whole thing, but where does the City Manager stand. We would be doing the Manager's job and we have proved that as he has revamped Customer Service. He didn't need any assessment. He thinks we forget the battle we went through when adopting the budget. He doesn't think we should just throw away \$10,000 and we should be more responsible for the City's money. The 2003 assessment that you say was more casual but when he read the document it seemed pretty rough to him. If you do an assessment this time and it comes out worse than the 2003 one then what do we do. The City Manager has started the process of trying to do something about it before the assessment came back. He was sure it was based on the responses you got back.

Ms. Baker said that initially we were looking at every department that is impacted by customer service in one way or the other. If you interface with a citizen and you are part of the City then you are providing customer service. We decided to take it down to just these three departments because they are most impacted.

Councilman Walton said that he thought when the Mayor put the Task Force together it was to deal with policies. If you are still cutting people off and they are being cut off for two or three months at a time then something is wrong with that. Why would you change people before the assessment is completed? He thinks the Task Force has done a great job and they brought back what they came up with.

Mayor McLean stated that Customer Service Task Force has worked extremely hard. They have met every week and he has seen some of the work that they have put forth and some of the results. He thinks it will make a tremendous difference when completed. He met with Graham Edwards from Electricities and they are contributing \$2500 toward the assessment costs.

Councilwoman Meggs said she wanted to thank Ms. Baker and her committee for all their hard work.

***A motion was made by Councilwoman B. S. Meggs, seconded by Councilman R. E. King to authorize Mayor Roger A. McLean to execute an agreement with Trellis Network Services in the amount of \$10,000 to perform a customer service assessment. Those voting in favor of the motion were: Meggs, King, Baker, Brooks, Hill-Lawrence, Hummer, Stimatz and Walton. Against: None. Motion carried.***

3} Letter of Support to replace culverts under Main Street Extended at the Knobbs Creek crossing:

City Manager Olson stated in May the Board of County Commissioners sent a letter to Stan White requesting the four culverts under the Main Street Extended crossing at Knobbs Creek be removed and a bridge over Knobbs Creek be constructed. Unfortunately, when representatives from DOT were approached about this issue, the person in Raleigh told the Daily Advance that this particular project was funded. The person was not familiar with funding for the replacement on Church Street over Knobbs Creek. This is still an outstanding issue that we have. It is one of the primary issues that the citizens in Oxford Heights believe is causing the flooding that they have in their neighborhoods because water cannot be conveyed down Knobbs Creek into the Pasquotank River correctly. What we have done is we are asking Council to do one of two things. One is pass a separate resolution of support for the action that the County Commissioners took or write a letter in support of the actions the Board of Commissioners have taken.

Councilman Stimatz said he is the one that brought this back to Rich because he went to the commissioners meeting last week to thank them for getting the project on Main Street approved and he found out that it wasn't Main Street that was approved but Church Street. The County specifically asked for a bridge and he does not want to hamstring this. What we are concerned about is that we have adequately flow and if that means increasing the size of the culverts or design of the culverts that would satisfy us. Does it matter if we say whatever you need to do including building a bridge? He does not want them to think that we both want a bridge and they say that they don't have money for a bridge and that kills it when in fact what we want is better drainage.

***A motion was made by Councilman J. A. Stimatz, seconded by Councilman M. E. Brooks to authorize Mayor R. A. McLean to send a letter to NCDOT in support of the County's letter outlining Council's concerns about drainage and the desire to explore all alternatives which will most adequately solve the drainage issue in the quickest amount of time. Those voting in favor of the***



***motion were: Stimatz, Brooks, Baker, Hill-Lawrence, Hummer, King, Meggs and Walton. Against: None. Motion carried.***

4} Update on Oak Grove Drainage Project:

Councilwoman Hill-Lawrence stated she asked that this be placed back on the agenda for tonight. Mr. Walton and she have been working with the residents of Oak Grove to make them happy with the work that has been done. They are not happy now. They do not like the way that it looks. They feel that it is unsafe so maybe Mr. Thompson will come and explain to us what the process is now.

Mr. Jeff Thompson, Design Engineer for Hobbs, Upchurch is the individual responsible for putting in the open system. This project has a very lengthy history. He is the one that started doing the engineering work on the closed system after review by NCDOT who determined that there were issues with putting in a closed system. Our task started several years ago in another office and that individual left and he took over the project. Our initial tasking was to provide drainage relief in the Oak Grove neighborhood and we started in that direction with the closed system. The initial design was based upon how much water is in the Oak Grove neighborhood that is going to contribute to this system. How much run off is going to get into this proposed system. We compared that to how much water the proposed system carry will. We then had to look at the physical strains existing in the Oak Grove neighborhood. The main constraint for a drainage project is always the outlet elevation. In this case, the outlet elevation in the northeastern corner where the railroad crosses the creek and it is about elevation 2. The ground elevation where the homes are at in the Oak Grove neighborhood has a high of about 7 with the lowest being 6 or just below 6. That leaves a little bit of room between the ground and the outlet elevation that is all the way on the other side of the neighborhood. Once we decided the design world system wouldn't fit in the real world we had to see how big a pipe could we put? That system turned out to be a maximum of 24" pipe at the very end. In some cases it was only 15 or 18 inches that we could fit underneath the roadway and not have a speed bump in the roadway. Once we reached that conclusion not only were the pipes undersized but the pipe would have very flat slopes because if you take a 7 foot ground elevation you recess the inlet 6 inches you put a foot of cover over the pipe and you have a two foot pipe that would put your invert down at 3.25. His recommendation for the January 2009 Council meeting was to consider a ditch system with a concrete bottom so that you could maintain the inverts and maintain the very flat slopes. His recommendation to the Council was to do that and they agreed at that time to do that. He told them that he did have a pipe design and that he would be happy to provide that to them but that it certainly would carry the disclaimer that the pipe design would not provide drainage relief and conveyance capacity or just holding capacity. That is the system that is unfolding out there now.

Councilwoman Hill-Lawrence said usually when you are working you work with the Corps of Engineers and was this just your observation or did they decide that this is the only way that this could be done that was conducive of what we need to get done.

Mr. Thompson replied that the Core of Engineers would not get involved unless you were doing work in a stream or what they call waters of the US. This area is just neighborhood ditches so they would not have had any interest purse' in this project.

Councilman Stimatz said you were not the only engineer that looked at it. You had a peer group review it, our engineer looked at it and NCDOT engineers looked at it and they are the ones that put the hold on this. They are the ones that said it was not going to work with the roadway, etc. They were the controlling vote.

Mr. Olson stated that the closed ditch proposal was presented to Sterling Baker with NCDOT in Edenton and he had a lot of design related concerns with the original closed system that was presented. The big issue was the conveyance issue and the storage issue within the pipes verses the existing ditches that were out there. As you mentioned 10 foot verses 3.5 foot and he was of the opinion that we would flood the neighborhood instead of eliminating the flooding. The water could not get into the pipe quick enough that we would flood the streets and some of the homes because of the lack of drainage storage capacity within the subdivision.

Mr. Thompson stated he met with Mr. Baker and presented his three designs at that time and he explained that his recommendation was that the pipe system that we could put in the ground would not provide any drainage relief and he would in fact put a disclaimer on the plans to that affect.

Councilman Walton asked if there was a document anywhere that states that NCDOT said it will not be the right thing to do. In the correspondence it says that there is another area in the city that has this type of drainage.

Mr. Olson said we have some documents from DENER that they disallowed the permit due to a various amount of issues and our conversations with DOT representatives.

Mr. Walton stated in the documents in our agenda it says that we have another area that we have pictures of that, he would like to see that also.

Mr. Fredette stated he did not say it was in Elizabeth City but it was in a neighboring community. He has the pictures and he will be glad to show them to you. The area is Albemarle Plantation.

Councilwoman Hill-Lawrence stated she has done a lot of research on this issue and she has read that Oak Grove doesn't have a drainage problem. Is this true?

Mr. Thompson said the problem is the ditches were allowed to fill in and now that we are cleaning those ditches out the drainage problem should go away. If you put the pipes in it will allow for sediment and other debris to get in the system and with the water not moving fast enough it will get stuck in the bends and that will cause it to clog up.

Councilman Brooks stated he was under the impression that Oak Grove doesn't have a drainage problem but what they wanted was to have their area upgraded and that is why they were talking about closed pipes. There isn't a drainage problem in Oak Grove. They wanted to upgrade their neighborhood.

Councilman Stimatz said he wanted to clarify something. This was not a beautification project and it was not about improving the neighborhood. It was about fixing a drainage problem. If it was a beautification project we would not have used storm water funds to do it. We were not here to put in curb and guttering. They are not city streets. We took this on as a storm water utility project to help relieve the standing water after a large rain event. That is a drainage project no matter how you want to cut it. We don't have the money to go around beautifying neighborhoods. We have a hard time putting in sidewalks unless we can get help from DOT. This was brought to us by the residents as a drainage problem. If you put pipes in you are going to flood the neighborhood. He has been out to Oak Grove when Elizabeth Street is washed with six inches of rain from Hughes Boulevard to the bridge; and other streets are flooded throughout the town but you can go out to Oak Grove and you can drive down the streets. The ditches are full of water but the road is clear. As this young man has told us if you put a pipe in the ditch you will have flooding. This is the solution that the engineers came up with and this is the one that DOT said they could live with.

Mayor McLean said he was going to ask Mr. Thompson to work with Council Members Hill-Lawrence and Walton, the Public Utilities Director and the City Manager to review this situation to come up with a plan to address the concerns that the residents have.

Councilwoman Baker said if this is going to require additional dollars then we need to get a proposal for it. The engineer will not be working for free.

Mayor McLean said we are not talking about money at this time. We are talking about looking at the situation and see if there is a plan to help solve some of the problems. He needs to have the opportunity to see what we are referring to and be able to sit down and listen to the residents.

Mr. Olson said he knows we have some issues with this project but we do have a contractor out there working right now. The question is do we want to stop work on the project and if we do there is a cost associated with that. Whatever we do it will take Jeff a week to two weeks to get back with us at the earliest. As we deliberate what needs to be done the project continues to go farther and farther along. We are over 60% completed right now. The contractor has purchased all the materials for the project and he is 60% installed. Staff needs some general direction on what you want us to do on the project? Do you want us to suspend operation or tell the contractor to go forward?

Ms. Hill-Lawrence stated when she was out there a few weeks ago that question came up and the residents wanted the project to go forward.

Mr. Stimatz said that if the changes are going to cost \$200,000 then he has a big problem.

It was the consensus that the engineer would meet with the two council persons, Mr. Fredette and Mr. Olson to review the issue tomorrow morning at 9:30 p.m.

## **8} COMMENTS AND INQUIRIES ON NON-AGENDA ITEMS:**

City Manager Olson stated he had no further comments.

Councilman Brooks stated over at Debry Courts they were saying the pizza guy doesn't deliver there. Can he get some information on why they don't deliver over there?

Mr. King said he was there for eight years and Pizza Hut delivered. There was an issue when he first moved there that they wouldn't deliver. Someone went to Pizza Hut and asked why they wouldn't deliver in public housing. He would suggest that someone give Pizza Hut a call and find out why. He thinks at one point the delivery people were getting robbed and that may be occurring now.

Mr. Brooks continued by saying he is thankful Council took Oxford Heights into consideration with that Main Street culverts or whatever it takes to get the water flowing. He hopes the inclusion of planning and inspections will go well in the customer service study. We have to get the confidence of the people back into our ability to lead. He thinks we are trying to get on the right track.

Councilwoman Baker stated she wanted to report in our normal day of business and signing up people to Level Pay that we sign up two or three people a month. In March we had an incentive contest and we had 140 signed up. She thinks it is fascinating and something that we haven't been doing a lot of but this Level Pay makes so much sense for our electric customers and the people that get on it can now understand what we are talking about. They are paying the same bill all year long. They don't get the high bills in the winter or summer. They pay the same bill all the time. She thinks we should encourage our staff to do this more often and get more of our people on the Level Pay.

She read a letter from a boater. This is a letter that we received last Thursday. While they were here they required medical treatment and they appreciated everyone that assisted them.

She also wanted to report that the funding for the fireworks is coming along very well. We are near half way to the additional funds needed. We have \$4000 in hand and more money that has been committed.

She said one other thing when Councilman Brooks said about the pizza delivery, public housing is not a city issue and she is not sure it is appropriate for a city council person to approach the Public Housing Director over an issue that maybe some thing that the citizens could handle themselves. That doesn't feel good to her.

Mr. Brooks said he is a representative for that Ward and he is sure that they came to him because they didn't know where to go. Maybe they felt uncomfortable going to the Director of Housing because they had a bad taste in their mouths from the last one. He has no problem being the in between for them. He will not tell the Director what to do as that is not his job but he can relay the message to him.

Mayor Pro Tem Hummer asked Mr. Olson about the drain problem on West Elizabeth Street and did he get a satisfactory answer from the State on that?

Mr. Olson replied Public Works Department took care of that issue. We just did it ourselves.

She said the mobile police unit in the Sawyertown she heard that someone tried to set fire to it and she just wondered if it was still operational. This is the one in Sawyertown on Harney Street.

Councilman King said he has one thing. When will South Park be opened?

Mr. Olson replied that part of it is open now. We haven't started spreading the grass yet and it won't be opened until next year.

He said during the budget time we were talking about the playground and Fish Court. We also looked at the playground off of Brooks Avenue to add on some equipment there. Where are we at with that?

Mr. Olson replied that there was no money allocated for that.

Mr. King asked that he bring something back for the playground equipment off of Brooks Avenue and to upgrade Dawson Street Park. The park over on Catalina needs to be upgraded because that court has more activity than Dawson Street because of the condition that Dawson Street is in. We need to upgrade both of them.

Councilwoman Hill-Lawrence stated she wanted to inform City Council that one of our former city council persons died, Mr. Tommy Griffin. He lived on Crescent Drive and he passed away yesterday. She would also like for us to remember the families that were involved in the tragedy at Oak Grove.

She stated that Rickey and she went to NC State Education conference and it was really nice. We will give a report later on.

Councilwoman Meggs said she wants someone to go down Church Street as there is a sink hole that is getting larger each day. It is really getting dangerous.

Councilman Stimatz stated while you are doing Councilman King's wish list on recreation equipment we might as well bring back a list of what everybody wants. We have a problem in the Elizabeth Street Park. He would like to see a list of all our parks and the conditions they are in. We need to prioritize them.

He stated he wanted to let our citizens know that you need to lock your car doors. He forgot and left his unlocked and some people were going down the street going through vehicles. They open the door and go through it looking for money, etc. They only got \$.88 out of his car. Make an effort to keep your car doors locked.

He would like some information about the lady that was in the paper that is using a hot plate. A lot of questions came to mind. Is she a renter or owner? Have we done an energy audit? Is she eligible for weatherization? Is she on Level Pay? Is she signed up for the tax relief program with the County? This is for everybody out there if you are 65 or on social security disability and you meet the income requirements and you own your own home you can have one half of

your property taxes rebated this coming tax year. You have to get in and sign up with the County before July 1, 2010.

He wanted to know when are we going to see the kiosk about the bridge project. He feels Knobbs Creek is an excellent location. We need to put some preliminary information out soon. We need to make sure people know about what is going on with this project.

Councilman King said he would like to say something about Juneteenth. He brought it up before about giving them \$1,000 like we gave them last year. Have they requested it?

***A motion was made by Councilman R. E. King to authorize staff to send \$1,000 for the Juneteenth affair this weekend and to take the funds from the Reserve Account. Councilman M. E. Brooks seconded the motion; and further to adopt the following Budget Amendment concerning the same.***

Councilwoman Baker wanted to know where the money was coming from.

Mr. King said from the Contingency Fund. We have been doing this for the past two years.

Mr. Olson said that the Contingency Fund has a zero balance at this time.

Councilman Stimatz asked if they had asked for the money.

Mr. Olson replied no.

Councilwoman Hill-Lawrence asked didn't we have some non-profit money that we are holding.

Mr. Olson replied that money is not in this year's budget but is in next year's budget.

Councilman Walton said it amazes him that we passed the budget and after two meetings we are all of a sudden looking for money from everywhere. That is sad. We have talked about five or six projects that we want to try to fund tonight. We passed the budget so fast that if you turned your head twice you couldn't catch it. We probably didn't learn from that either.

Councilwoman Baker said they didn't ask for the money and who is going to turn down \$1,000 if you say here is a \$1,000. They didn't ask for the money for any specific purpose and she can not support that.

Mayor McLean called for a vote on the motion.

***Those voting in favor of the motion were: King, Brooks, Hill-Lawrence, Hummer, Stimatz and Walton. Against: Baker and Meggs. Motion carried.***

**BUDGET AMENDMENT  
NUMBER 2010-07  
JUNE 14, 2010**

**BE IT ORDAINED**, by the City Council of the City of Elizabeth City that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2010:

**SECTION 1:** That the General Fund Balance Appropriated (103990.0000) and the Donation for Juneteenth Celebration 2010 (106620.5873) be increased by \$1,000.

(To record contribution to Juneteenth Celebration 2010).

**ADOPTED**, this the 14<sup>th</sup> day of June 2010.

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Roger A. McLean  
Mayor

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Dianne S. Pierce-Tamplen, MMC  
City Clerk

Councilman Walton commented that there was a praise event in the park this past weekend and quite a few young people showed up. If we find things and a reason for everything else we have got to find a way to give back some praise. We praised for about six hours and God is good. Next year we will put a little more publicity in it and invite you guys out there.

He said that a lot of people that come on the blogs and they sound like Tony. To him, when you put things in the paper that other people say a lot of time it is not factual but it is just coming from the cuff. The newspaper should maybe be



more selective in the things they put in the paper and it should only be facts and not other people's opinions. When you do those types of things it makes people bitter. People don't even sign their names.

Mayor McLean said he wanted to thank his colleagues and members of city council and staff for all their hard work. There are a lot of things happening in Elizabeth City. The boat regatta was really nice. If you missed it you missed a good affair. He also had a chance to go to the Arts of Albemarle and he really enjoyed seeing the Dancing Divas.

He said he had a town hall meeting with Graham Edwards and he did a wonderful job in pledging his support to help us address our utilities concerns. He also pledged \$2500 to help us out with the Customer Service Study.

He thanked Councilwoman Baker and Councilman Walton for taking on two tasks and they are working very hard on them.

He would like to send our prayers out to the Brown family that lost their son. It is sad when you lose such a young child.

He thanked members of the Council for working with him. He sometimes goes 90 mph a minute but he feels very committed to trying to do things that will help our citizens.

He stated that our prayers go out to Dianne our City Clerk. She is having some struggles with her health and we certainly want to pray for her and wish her well.

He said he has to give a special thank you to Vivian White who has worked really hard keeping the office going and she is our girl Monday, Tuesday, Wednesday, Thursday and Friday. He thanks her for all her support.

**9} CLOSED SESSION:**

***A motion was made by Mayor Pro Tem L. A. Hummer, seconded by Councilwoman J. M. Baker to retire into Closed Session as per NCGS 143.318.11(a)(3) consultation with the City Attorney and as per NCGS 143-318.11(a) (6) Personnel. Those voting in favor of the motion were: Hummer, Baker, Brooks, Hill-Lawrence, King, Meggs, Stimatz and Walton. Against: None. Motion carried.***

Mayor McLean declared the meeting into Closed Session.

**End of Closed Session:**

***A motion was made by Councilman R. E. King, seconded by Councilman J. A. Stimatz to return to regular session of City Council. Those voting in favor of the motion were: King, Stimatz, Baker, Brooks, Hill-Lawrence, Hummer, Meggs, and Walton. Against: None. Motion carried.***

Mayor McLean Declare the meeting back into full session.

**10} ITEMS FROM CLOSED SESSION:**

1} Project Millwright:

***A motion was made by Mayor Pro Tem L. A. Hummer, seconded by Councilman J. A. Stimatz to authorize the Mayor and/or City Manager, as designated, to execute all necessary documents for Project Millwright once the City Attorney approves their execution. The documents include but are not limited to : 1} Rural Center Grant Agreement; 2} Loan Performance Agreement and Promissory Note; 3} Equipment Lease Agreement; and 4} One North Carolina Grant Agreement. Those voting in favor of the motion were: Hummer, Stimatz, Baker, Brooks, Hill-Lawrence, King, Meggs and Walton. Against: None. Motion carried.***

2} Fireworks Contract and Operator Agreement:

***A motion was made by Mayor Pro Tem L. A. Hummer, seconded by Councilman J. A. Stimatz to approve the following Budget Amendment and authorize staff to enter into an agreement with Dr. Terryberry to operate the fireworks display on July 4<sup>th</sup>. Those voting in favor of the motion were: Hummer, Stimatz, Baker, Brooks, Hill-Lawrence, King, Meggs and Walton. Against: None. Motion carried.***

**BUDGET AMENDMENT  
NUMBER 2010-08  
JUNE 14, 2010**

**BE IT ORDAINED**, by the City Council of the City of Elizabeth City that the following amendments be made to the annual budget ordinance for the fiscal year ending June 30, 2010:

**SECTION I.** That the General Fund Donations (103220.0051) be increased by \$29,000 and Fireworks Expenditures (106620.4592) be increased by \$29,000.

(To record fireworks costs.)

Donations:

|  |          |
|--|----------|
| City of Elizabeth City (Tourism)                   | \$ 8,000 |
| Pasquotank County (Tourism)                        | \$ 8,000 |
| Eliz. City/Pasq. Co. Tourism Development Authority | \$ 1,000 |
| Camden Co. Tourism Development Authority           | \$ 1,000 |
| Other Donations                                    | \$11,000 |

**ADOPTED**, this 14<sup>th</sup> day of June 2010.

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Roger A. McLean  
Mayor

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Dianne S. Pierce-Tamplen, MMC  
City Clerk

3} Authorization for Auditors to review Closed Session Minutes of June 2, 2008.

***A motion was made by Mayor Pro Tem L. A. Hummer, seconded by Councilman J. A. Stimatz to authorize City Auditor, Donna Winborne to review the Closed Session minutes of June 2, 2008 that pertains to the Tanglewood transaction and viewing must be in the City Clerk's office while in her presence and no copies may be made. Those voting in favor of the motion were: Hummer, Stimatz, Baker, Brooks, Hill-Lawrence, King, Meggs and Walton. Against: None. Motion carried.***

4} Personnel:

No item of personnel was discussed at this time.

**11} ADJOURNMENT:**

There being no further business to come before the Council at this time, Mayor McLean entertained a motion to adjourn.

***A motion was made by Mayor Pro Tem L. A. Hummer, seconded by Councilman J. A. Stimatz to adjourn the meeting. Those voting in favor of the motion were: Hummer, Stimatz, Baker, Brooks, Hill-Lawrence, King, Meggs and Walton. Against: None. Motion carried.***

Mayor McLean adjourned the meeting at 10:40 p.m.

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Dianne S. Pierce-Tamplen, MMC  
City Clerk

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Roger A. McLean  
Mayor