

The City Council of the City of Elizabeth City held its monthly work session on the above date and time in the City Council Chambers of the Municipal Administration Building with Mayor J. H. Bell, Jr. presiding. Those members attending were: C. C. Austin, J. M. Baker, L. A. Hummer, R. E. King, W. A. Lehmann, E. K. Rivers, D. K. Stallings, Sr., J. B. Walton, City Manager R. C. Olson, City Clerk D. S. Pierce, City Attorney W. H. Morgan, Fire Chief G. R. Baccus, Police Chief W. J. Anderson, Interim Planning Director S. L. Cox, Inspections Director S. E. Ward, Finance Director S. E. Blanchard, Parks and Recreation Director J. D. Overman, Human Resource Director K. W. Felton and Electric Superintendent K. F. Clow.

Mayor J. H. Bell, Jr. opened the meeting by welcoming those attending. He asked Councilwoman C. C. Austin to give the invocation after which Councilman D. K. Stallings, Sr. led the Pledge of Allegiance to the Flag of the United States of America.

Mayor Bell called for approval of the prepared agenda. A motion was made by Mayor Pro Tem E. K. Rivers, seconded by Councilman D. K. Stallings, Sr. to approve the prepared agenda as presented. Those voting in favor of the motion were: Rivers, Stallings, Austin, Baker, Hummer, King, Lehmann and Walton. Against: None. Motion carried.

Mayor Bell called upon City Manager R. C. Olson for comments. Mr. Olson advised that in December 2002, the City of Elizabeth City and Pasquotank County commenced work on a Joint Land Use Plan. Over the past 18 months, there has been a series of meetings to discuss the future land use plan. In 2002 the City and the County entered into a contract with the Wooten Company to assist in the construction of the Joint Land Use Plan. Buddy Blackburn has assisted in moderating the meetings and assembling the Plat. At this time, the City and the County are preparing to host a series of public hearings to receive comments from residents.

Mr. Buddy Blackburn of the Wooten Company presented an update on the Land Use Plan. The study area for this joint land use plan is all of Pasquotank County, including the corporate area of the City of Elizabeth City and its extraterritorial planning and zoning jurisdiction. Pasquotank County's previous land use plan was updated in 1996 while the City's was last updated in 1994. The basic objectives of the joint land use plan are to identify and analyze new and emerging land use issues and concerns. Re-examine existing land use policies to determine their effectiveness. Revise existing land use policies and develop new policies that address current land use and land development issues and concerns. Re-examine the existing land use maps to determine what revisions are necessary to address new land use issues and concerns as well as revised any newly developed policy statements. Further develop implementation strategies and an implementation schedule. Promote a better understanding of the land use planning process and promote citizen involvement in the process of preparing the joint plan. The

joint Pasquotank County/Elizabeth City Land Use Plan follows the methodology mandated by the Division of Coastal Management in its Land Use Planning Guidelines. In addition to requirements for land use plan format and content, the guidelines also require that the land use plan update process include a variety of educational efforts and participatory techniques to assure that all segments of the community have a full and adequate opportunity to participate in all stages of the preparation of the land use plan. A formal citizen participation plan has been developed to involve, inform and educate a broad cross-section of the community's populace. The land use plan involves an evaluation of growth-related conditions that impact land use in the Pasquotank County area, a description of key land use and development issues facing the community, and a statement of the general vision for the future appearance and form of the community. The land use plan outlines the basic plan for the future. The final item of the plan will be a land use plan map. Mr. Blackburn concluded his update by reviewing the time frame for the completion of the Land Use Plan update. Following his presentation, council members had the opportunity to ask questions and make comments.

Mayor Bell called for the various committee reports:

Albemarle Economic Development Commission – Councilwoman Baker, Councilman King and Councilman Lehmann). Councilwoman Baker advised, “That on Friday the 16<sup>th</sup> they interviewed two candidates for the position of developer. We brought them in from out of town and we will interview two more candidates Wednesday morning. I think after that time, we will be prepared to make the decision or go back to the drawing board. That is where we are with hiring a new developer. We are making good progress. Other than that pretty much business as usual. That is our main purpose right now, bringing somebody on board.”

Central Communications Advisory Board – Councilman Stallings advised that the Central Communications Board had not met during the month of April.

Elizabeth City-Pasquotank County Airport Authority – Councilman Lehmann, “The Airport Authority has had a couple of meetings since the last time we met in a work session. One was a special meeting and most of those meetings have been in closed session for discussion of client business prospects and we can probably talk about some of that in Closed Session tonight possibly. I think the City Manager may have something to add to that. Additionally, progress on the ILS is moving along. The consultant out of Ohio has been in town to calibrate the antenna system and it is kind of a unique situation. Our runway because of the obstruction of the buildings on the east side of the runway that coupled with the drainage ditches on the west side causes a unique type of demand for a new type of antenna but, that has been calibrated, I think just a couple of weeks ago. Anyway, that process is moving along. It is a slow process but we will eventually have an ILS here. I am confident of that and I would say that will probably happen in a year. Once that happens that will help generate additional economic development.”

Fireman's Relief Fund Board – Councilman Walton stated that Chief Baccus and himself have met with the Board once thus far. This is a committee that does not meet very often,

maybe quarterly. But it gave him a lot insight on how the Board runs things. One item is the insurance that the State sends back funding. The people within the City purchase the insurance and then the State sends back a certain amount each year. The Board puts it in a fund and the interest earn is spread it out among the people retiring. It is a very good fund and very interesting Board.

Joint Land Use Plan Committee – Mayor Pro Tem Rivers stated that we just had a report from this committee.

Joint Redevelopment Committee – Councilwoman Austin and Councilman Lehmann. Ms. Austin advised that they have not met yet.

North Carolina Eastern Municipal Agency – Councilwoman Austin informed the Council that this Agency meets quarterly and they have an upcoming meeting.

Solid Waste Committee – Councilwoman Hummer passed out a handout showing the comparison of hauls. A couple of things came out of the last meeting. We have an excellent recycling record. We are 16<sup>th</sup> in the State for our recycling. We recycled 153 pounds waste per resident. She still hasn't heard anything on the proposed contract between the County and The Glass Company.

There being no further business to come before the Council at this time, a motion was made by Mayor Pro Tem E. K. Rivers, seconded by Councilman W. A. Lehmann to adjourn the meeting. Those voting in favor of the motion were: Rivers, Lehmann, Austin, Baker, Hummer, King, Stallings and Walton. Against: None. Motion carried.

Mayor Bell adjourned the meeting at 6:55 p.m.

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Dianne S. Pierce, MMC  
City Clerk

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John H. Bell, Jr.  
Mayor