

**MONDAY-5:30 P.M.**

**APRIL 12, 2010**

**BUDGET MEETING**

The City Council of the City of Elizabeth City held a Budget Work Session on the above date and time in the City Council Chambers of the Municipal Administration Building with Mayor Roger A. McLean presiding. Those members of Council attending were: J. M. Baker, M. E. Brooks, L. Hill-Lawrence, L. A. Hummer, R. E. King, B. S. Meggs, J. A. Stimatz and J. B. Walton. Staff members attending were: City Manager R. C. Olson, City Clerk D. S. Pierce-Tamplen, Human Resource Director K. W. Felton, Fire Chief L. M. Mackey, Finance Director S. E. Blanchard, Public Utilities Director P. A. Fredette, Planning Director J. C. Brooks and Parks and Recreation Director B. White.

Mayor McLean established a quorum and opened the meeting by welcoming those attending. He called upon Councilwoman L. Hill-Lawrence for the invocation after which the Pledge of Allegiance was given.

**1} APPROVAL OF THE AGENDA:**

Mayor McLean called for the approval of the prepared agenda.

***A motion was made by Mayor Pro Tem L. A. Hummer, seconded by Councilman R. E. King to approve the agenda as presented. Those voting in favor of the motion were: Hummer, King, Baker, Brooks, Hill-Lawrence, Meggs, Stimatz and Walton. Against: None. Motion carried.***

**2} OVERVIEW OF THE PROPOSED FISCAL YEAR 2010-2011 BUDGET:**

Mayor McLean called upon City Manager R. C. Olson for comments.

Mr. Olson stated he has presented Council with a balanced proposed budget. The following are some of the major budget highlights:

- \*General Fund expenditures decreased by 27%
- \*No property tax increase
- \*No COLA for employees
- \*\$1 increase in solid waste fee
- \*Consolidation of City & County Parks & Recreation Departments
- \*Little capital expenditure
- \*No additional staffing
- \*Same amount of transfer from Electric Fund

- \*Installation of a second electric delivery point
- \*3.5% non-residential increase in electric

He then went over the proposed State Collected Revenue:

*Franchise Taxes	\$750,000
*Sales Tax-Telecommunications	275,000
*Powell Bill	460,000
*Sales Tax-1%	1,000,000
*Sales Tax -1/2%	1,000,000
*Sales Tax- 1/2% (Hold Harmless)	450,000
*ABC Revenue	<u>140,000</u>
TOTAL	\$4,075,000

Several other major revenue sources are:

*Property Taxes	\$5,400,000
*Residential Sanitation Fee	1,020,000
*Fire Protection Charges-Pasq. Co.	330,047
*Recreation Fee-Pasq. Co.	698,764
*Gen Fund Allocation to Enterprise Funds	
Electric	550,000
Water & Sewer	250,000
*Tax allocation	<u>1,050,000</u>
TOTAL	\$9,298,811

The following charges are Budget Service Levels for the General Fund:

*Legislative	\$126,550
*Administration	\$326,831
*Finance	\$337,985
*Tax Collection	\$ 90,000
*Legal	\$ 70,800
*Planning	\$360,819
*Public Buildings	\$251,757
*Police	\$5,556,943
*Fire	\$3,141,894
*Fire Inspections	\$ 366,822
*Inspections	\$ 388,205
*Public Works Adm.	\$ 78,223
*Garage	\$ 0
*Streets	\$ 954,920
*Powell Bill	\$ 553,001
*Sanitation	\$1,270,001

*Parks & Recreation	\$ 1,466,787
*Senior Center	\$ 154,738
*Cemeteries	\$ 50,500
*Non-Departmental	\$ 568,986
*EC Downtown	\$ 49,595
*Human Resources	\$ 221,689

The Electric Fund:

*IT	\$ 104,630
*Purchasing	\$ 181,380
*Non-Departmental	\$34,302,086
*Customer Service	\$ 470,375
*Distribution	\$ 6,226,702
*Load Management	\$ 1,026,152

Water and Sewer Fund:

*IT	\$ 95,818
*Non-Departmental	\$ 2,572,740
*Customer Service	\$ 448,612
*Water Treatment	\$ 1,534,784
*Wastewater Treatment	\$ 1,486,953
*W/S Maintenance	\$ 1,612,843

Storm Water Fund \$ 395,000

He reviewed the insurance costs, retiree benefits and the General Fund Installment Purchase Debt Payments. He then proceeded to review the Recommended Budget for the General Fund.

Mr. Olson accepted questions and suggestions from members of Council and the Mayor.

The next meeting on the budget will be held on Monday, April 19, 2010 at 5:30 p.m. in the City Council Chambers.

**3} ADJOURNMENT:**

There being no further business to come before Council at this time, Mayor McLean called for a motion to adjourn.

***A motion was made by Councilwoman B. S. Meggs, seconded by Councilman R. E. King to adjourn the meeting. Those voting in***

***favor of the motion were: Meggs, King, Baker, Brooks, Hill-Lawrence, Hummer, Stimatz and Walton. Against: None. Motion carried.***

Mayor McLean adjourned the meeting at 6:35 p.m.

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Dianne S. Pierce-Tamplen, MMC  
City Clerk

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Roger A. McLean  
Mayor