



# MEMORANDUM

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**TO:** Mayor and City Councilors

**FROM:** Rich Olson, City Manager

**DATE:** March 10, 2006

**REF:** FYI

**PC:** Departmental Directors, etal

1. Construction activity was seen again this week at the Main Sewer Pump Station on Water Street. A manhole in the gravity sewer main leading to the pump station was discovered to be partially collapsed. The manhole is in the old bridge section of Water Street and had river water flowing directly into the sewer system. Contractors fixed the manhole this week by rebuilding the manhole with bricks and then installing a PVC liner. It was estimated that there were 50,000 gallons per day of river water flowing into the sewers at normal tide and up to 500,000 gallons per day at high tide. So far, we have seen a documented average flow reduction of approximately 100,000 gallons per day at the wastewater treatment plant. Inflow and infiltration is a major problem of old sewer systems and it is good when we can find and fix "smoking guns" such as this one.
2. The sewer main replacement project on Church Street is almost complete. All of the pipe replacement is finished (no more digging)! Barnhill Contractors is expected to start the milling and pavement overlay next week. Final clean-up operations will complete the project.
3. A request has been received from the Museum of the Albemarle to use the parking lot at Waterfront Park and to close the portion of Water Street from Ehringhaus Street to Riverside Avenue on April 8, 2006 from 6:00 PM until 11:00 PM. The museum will hold a black-tie event that evening to honor the supporters of the museum and several hundred VIPs from across the State are expected to attend. The museum will have a team of volunteers on duty to direct parking during the event.

4. The Elizabeth City/Pasquotank County Police Athletic League (PAL) will host its 1<sup>st</sup> Police A-Kid-Emy during Spring Break the week of April 17– 21, 2006 at the Elizabeth City Middle School between the hours 9:00 am and 4:00 pm each day. The PAL Police A-Kid-Emy is a weeklong camp that will provide young people the opportunity to interact with local law enforcement through education and awareness programs. This mini-course, tailored after the Department's very successful Citizen's Police Academy, is a 32-hour block of instruction with basic classroom presentations, demonstrations, and practical exercises. Some of the topics and activities included are gang awareness, fire safety, bicycle safety, alcohol awareness, anti-bullying presentations and recreational activities, including a field trip to Bush Gardens in Virginia. At the end of the week, the participants who attend 60 % of the program will receive certificates. The cost for attendance is only \$25.00 per child with an 80-student limit. Applications can be obtained at the Elizabeth City Boys and Girls Club, Girls Inc., Elizabeth City Housing Authority and the Elizabeth City Police Department. The event is funded through a grant received from the National PAL. For more information, contact Sergeant Wade Brite, Police-A-Kid-Emy Coordinator, at 335-4321 x 234.
5. Two meetings have been planned for downtown property owners, residents and business owners to provide information and receive comments regarding the proposed use of trash compactors in the downtown area. This concept was first presented to Council at its Work Session held on February 27. The meetings will convene in the 3<sup>rd</sup> floor conference room of the A. P. Midgett Building from 8 to 9 a.m. on Tuesday, March 21 and from 5:45 to 6:45 p.m. on Wednesday, March 22. Flyers will be distributed downtown and advertisements will also appear on Channel 11 and in the Daily Advance to announce the meeting to all stakeholders.
6. Two items have been received for the March 28, 2006 Technical Review Committee meeting as follows: 1) Sketch plan for SUB-03-06 (Newport Circle). 2 Invest, LLC proposes to subdivide 27 acres into 72 lots. The site is located off Hughes Boulevard behind the Carolina Chrysler Dodge Dealership. 2) Sketch Plan for SUB-04-06 (Savin Woods). Don Williams proposes to subdivide 18.9 acres into 46 lots. The site is located on the north side of Savin Road at its terminus.
7. I would like to thank ECDI Director Peggy Langley and ECDI Board Member and Rotarian Volunteer Debbie Sauls for weeding the planting beds and applying weed control to the soil around City Hall last weekend.

The beds are now ready for spring and look much better! I appreciate these two ladies volunteering their time to help in this manner!

8. There will be a Business After Hours, hosted by Toyota of Elizabeth City, featuring an oyster roast and pig pickin' on Thursday, March 16 from 5 – 7 p.m. If you plan to attend, please RSVP directly to the Chamber by calling 335-4365 by Tuesday, March 14.

RCO/vdw