

THE CITY OF
ELIZABETH CITY
NORTH CAROLINA



TO: Mayor and City Councilors
FROM: Rich Olson, City Manager
REF: FYI ~ Week Ending January 21, 2011
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1. This is a short reporting week due to the Dr. Martin Luther King, Jr. holiday observance on Monday. In addition, I was out of the office all day yesterday attending the North Carolina League of Municipalities Advocacy Goals Conference in Raleigh.
2. Every four years audit proposals for the City are requested. The proposals were mailed to all CPAs in the area this week to be returned the first week in February. The proposal will be for the contract period of fiscal year 2011 - 2014. Once compiled, this information will be presented for
3. Staff prepared and mailed nearly 1,000 letters this week to individuals, property owners and businesses located within the Elizabeth Street reconstruction project area (NCDOT U4438), in addition to various other community leaders and Camden Causeway residents. This correspondence contained a personal letter from Mayor McLean and the City Council as well as a copy of the official notice announcing the February 1 Public Information Meeting being held at the Arts of the Albemarle facility. We look forward to this joint meeting with NCDOT representatives and encourage everyone interested in receiving detailed project information to attend. I would like to thank Rebecca Cross (ECDI), Charlotte Underwood (CVB) and Barbara Judd (Chamber) for their help with this mailing project.
4. The Elizabeth City Board of Zoning Adjustments met for their regular monthly meeting on Tuesday, January 18. The Board heard Special Use Permit 02-10 submitted by Bald, LLC at 1221 Carolina Avenue to extend a non-conforming office use throughout the second floor of the existing structure to accommodate professional offices. After much deliberation, the board voted to approve the request; however, the special use permit only applies to the second floor of the building. The Board of Adjustment

also discussed and approved Text Amendment 03-10 to amend the Unified Development Ordinance to allow a maximum of two menu signs per drive-thru aisle or station for commercial establishments. This code amendment was originally initiated by the Board of Adjustments; however, City Council referred this item back to the board for further consideration.

5. Upcoming Event Reminders:

- City Council Work Session on Monday, January 24 at 5:30 p.m.
- City Council Regular Session on Monday, January 24 at 7 p.m.

RCO/vdw