



MEMORANDUM

To: Mayor and Members of the City Council

From: Richard Hicks, Interim City Manager

Date: June 27, 2022

Subj: Request for 1 Year Renewal on Interlocal Agreements

BACKGROUND:

Pasquotank County provides E911 Services, Emergency Management Services, and Animal Control Services for the City of Elizabeth City. The provision of these services are outlined in interlocal agreements that were executed several years ago by both parties. The agreements outline the provision of the services and the cost sharing arrangements. These agreements will expire on June 30, 2022.

ANALYSIS:

The County Manager has reached out to the City to request that both agencies approve a one-year extension to all 3 agreements. He believes the cost sharing arrangement was based on the populations of the jurisdictions at the time of signing. Based on the 2020 Census, those numbers have more than likely changed. Staff believes it would be in the best interest of the City to approve the one-year extension to give City staff time to re-negotiate the agreements without being rushed. The proposed FY 22/23 budget is based on the current budget numbers as approved the County Board of Commissioners. The City manages the joint recreational program and facilities and we bill the County in a similar manner. A copy of the current agreements are attached for your review and consideration.

STAFF RECOMMENDATION:

By motion, staff is recommending that the City Council authorize the Mayor to execute a one-year extension of the interlocal agreements for E911 Services, Emergency Management Services and Animal Control Services between Pasquotank County and the City of Elizabeth City.

STATE OF NORTH CAROLINA
PASQUOTANK COUNTY

**AMENDMENT TO INTERLOCAL
AGREEMENT FOR
EMERGENCY MANAGEMENT
COORDINATION SERVICES**

THIS AMENDMENT, made and entered into this _____ day of _____, 2022, by and between the CITY OF ELIZABETH CITY, a municipal corporation organized and existing under the laws of the State of North Carolina (hereinafter called "CITY"), PASQUOTANK COUNTY and CAMDEN COUNTY, bodies politic and political subdivisions of the State of North Carolina (hereinafter called "PASQUOTANK" and "CAMDEN").

WHEREAS, the CITY, PASQUOTANK and CAMDEN entered into an Interlocal Agreement for Emergency Management Coordination Services dated June 9, 2017; and

WHEREAS, the Interlocal Agreement is set to expire June 30, 2022; and

WHEREAS, the CITY, PASQUOTANK and CAMDEN desire to extend the Interlocal Agreement for an additional year, ending June 30, 2023; and

WHEREAS, except for the extension of an additional year, all other terms and conditions of the Interlocal Agreement dated June 9, 2017 shall remain in full force and effect.

NOW, THEREFORE, in consideration of the mutual promises and agreements herein contained, the parties hereby amend the Interlocal Agreement as follows:

1. The Emergency Management Coordination Services Interlocal Agreement entered into on June 9, 2017 between the CITY, PASQUOTANK and CAMDEN is hereby extended for an additional year, ending June 30, 2023. Except for the extension of an additional year, all other terms and conditions of the June 9, 2017 Interlocal Agreement remain in full force and effect.

CITY OF ELIZABETH CITY

By: _____ Date: _____
Mayor Time: _____

ATTEST:

City Clerk

(SEAL)

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.

By: _____ Date: _____
Finance Director Time: _____

CAMDEN COUNTY

By: _____ Date: _____
Chairman Time: _____

ATTEST:

Karen Davis
Clerk to the Board

(SEAL)

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.

By: _____ Date: _____
Finance Officer Time: _____

PASQUOTANK COUNTY

By: _____ Date: _____
Chairman Time: _____

ATTEST:

Lynn B. Scott
Clerk to the Board

(SEAL)

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.

By: _____ Date: _____
Finance Officer Time: _____

STATE OF NORTH CAROLINA
PASQUOTANK COUNTY

**AMENDMENT TO INTERLOCAL
AGREEMENT FOR CENTRAL
COMMUNICATIONS**

THIS AMENDMENT, made and entered into this _____ day of _____, 2022, by and between the CITY OF ELIZABETH CITY, a municipal corporation organized and existing under the laws of the State of North Carolina (hereinafter called "CITY"), PASQUOTANK COUNTY and CAMDEN COUNTY, bodies politic and political subdivisions of the State of North Carolina (hereinafter called "PASQUOTANK" and "CAMDEN").

WHEREAS, the CITY, PASQUOTANK and CAMDEN entered into an Interlocal Agreement for Central Communications dated June 9, 2017; and

WHEREAS, the Interlocal Agreement is set to expire June 30, 2022; and

WHEREAS, the CITY, PASQUOTANK and CAMDEN desire to extend the Interlocal Agreement for an additional year, ending June 30, 2023; and

WHEREAS, except for the extension of an additional year, all other terms and conditions of the Interlocal Agreement dated June 9, 2017 shall remain in full force and effect.

NOW, THEREFORE, in consideration of the mutual promises and agreements herein contained, the parties hereby amend the Interlocal Agreement as follows:

1. The Central Communications Interlocal Agreement entered into on June 9, 2017 between the CITY, PASQUOTANK and CAMDEN is hereby extended for an additional year, ending June 30, 2023. Except for the extension of an additional year, all other terms and conditions of the June 9, 2017 Interlocal Agreement remain in full force and effect.

CITY OF ELIZABETH CITY

By: _____ Date: _____
Mayor Time: _____

ATTEST:

City Clerk

(SEAL)

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.

By: _____ Date: _____
Finance Director Time: _____

CAMDEN COUNTY

By: _____ Date: _____
Chairman Time: _____

ATTEST:

Karen Davis
Clerk to the Board

(SEAL)

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.

By: _____ Date: _____
Finance Officer Time: _____

PASQUOTANK COUNTY

By: _____ Date: _____
Chairman Time: _____

ATTEST:

Lynn B. Scott
Clerk to the Board

(SEAL)

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.

By: _____ Date: _____
Finance Officer Time: _____

STATE OF NORTH CAROLINA
PASQUOTANK COUNTY

**AMENDMENT TO INTERLOCAL
AGREEMENT FOR ANIMAL
CONTROL SERVICES**

THIS AMENDMENT, made and entered into this _____ day of _____, 2022, by and between the CITY OF ELIZABETH CITY, a municipal corporation organized and existing under the laws of the State of North Carolina (hereinafter called "CITY"), and PASQUOTANK COUNTY, a body politic and political subdivision of the State of North Carolina (hereinafter called "PASQUOTANK").

WHEREAS, the CITY and PASQUOTANK entered into an Interlocal Agreement for Animal Control Services dated June 14, 2017; and

WHEREAS, the Interlocal Agreement is set to expire June 30, 2022; and

WHEREAS, the CITY and PASQUOTANK desire to extend the Interlocal Agreement for an additional year, ending June 30, 2023; and

WHEREAS, except for the extension of an additional year, all other terms and conditions of the Interlocal Agreement dated June 14, 2017 shall remain in full force and effect.

NOW, THEREFORE, in consideration of the mutual promises and agreements herein contained, the parties hereby amend the Interlocal Agreement as follows:

1. The Animal Control Services Interlocal Agreement entered into on June 14, 2017 between the CITY and PASQUOTANK is hereby extended for an additional year, ending June 30, 2023. Except for the extension of an additional year, all other terms and conditions of the June 14, 2017 Interlocal Agreement remain in full force and effect.

CITY OF ELIZABETH CITY

By: _____ Date: _____
Mayor Time: _____

ATTEST:

City Clerk

(SEAL)

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.

By: _____ Date: _____
Finance Director Time: _____

PASQUOTANK COUNTY

By: _____ Date: _____
Chairman Time: _____

ATTEST:

Lynn B. Scott
Clerk to the Board

(SEAL)

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.

By: _____ Date: _____
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